

**THE CITY COUNCIL OF THE CITY OF POTTSBORO, TEXAS MET  
TUESDAY, FEBRUARY 1<sup>ST</sup>, 2011 6:00 P.M. AT 528 HWY 120 EAST.  
FOR A REGULAR SESSION.**

---

Present: Mayor: Frank Budra; Mayor Pro-Tem: David Waller, Council Members Landon Goins and Mary Helen Chapin. Gary Watkins was absent.

**REGULAR SESSION**

**CALL TO ORDER**

Notice is hereby given that the City Council of the City of Pottsboro, Texas has met in Regular called Session on **Tuesday, February 1<sup>st</sup>, 2011** at 6:00 p.m. at 528 Hwy 120 E Pottsboro TX in the Council Chambers, pursuant to the Open Meeting Laws of the State of Texas.

Frank Budra called the meeting to order at 6:08 p.m.

**PLEDGE OF ALLEGIANCE** - to the flag of the United States.

**CITIZENS TO BE HEARD**

This time is set-aside for any person having business before the Council that is not scheduled on the agenda to speak to the Council. Please submit a completed Speaker's Request Form to the City Secretary at the beginning of the council meeting. All comments must be directed toward the Presiding Officer rather than an individual council member or staff. Each speaker must limit their comments to the subject matter listed on the Speaker's Request Form and must refrain from personal attacks toward any individual. Speakers are limited to five minutes. Council may not comment publicly on matters brought to their attention during the Citizens' participation. Council may direct the City Manager to resolve or request the matter to be placed on a future agenda. Such public comments shall not include any "*deliberation*" as defined by Chapter 551 of the government Code, as now or hereafter amended. If you have a subject that may require City Council action, you may obtain a form from the City Secretary's office and request to have the item placed on a future agenda.

No comments were made.

**CONSENT AGENDA:**

Consent Agenda Items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the mayor, council member or city manager, and acted upon separately.

**1. Minutes**

Consideration and/or action on the minutes for the January 4<sup>th</sup>, 2011 Council meeting.

**Denise Smith, City Secretary/ Comptroller**

**2. General Election**

Consideration and/or action on Ordinance 1259 calling a general election to be held on May 14<sup>th</sup>, 2011.

**Denise Smith, City Secretary/ Comptroller**

**3. Investment Policy**

Consideration and/or action on Ordinance 1261 readopting the City's investment policies.

**Denise Smith, City Secretary/ Comptroller**

**4. Pottsboro Community Development Corporation**

Consideration and/or action on reappointing the members of the Pottsboro Community Development Corporation Board.

**Denise Smith, City Secretary/ Comptroller**

**5. Park and Recreation Commission**

Consideration and/or action on reappointing members of the Park and Recreation Commission Board.

**Denise Smith, City Secretary/ Comptroller**

**6. Keep Pottsboro Beautiful Commission**

Consideration and/or action on reappointing the members of the Keep Pottsboro Beautiful Commission Board.

Mary Helen Chapin motioned to approve the Consent Agenda Item as presented. The motion was seconded by Landon Goins. Motion carried unanimously.

**ACTION ITEMS:**

**7. ONCOR Rate Adjustment**

Consideration and/or action on all matters relating to ONCOR's request for a rate adjustment.

**Kevin M. Farley, City Manager**

Kevin M. Farley, City Manager and Todd Thompson, Area Manager for Oncor reviewed Oncor's rate adjustment request. The Oncor steering committee requested the city to suspend the proposed rate changes for 90 days to allow additional time to review the request.

David Waller motioned to approve Resolution 1130 suspending the effective date of proposed rate changes for 90 days. The motion was seconded by Mary Helen Chapin. Motion carried unanimously.

**8. Annexation**

**Public Hearing (first of two required)**

Consideration and/or action on a request by the City of Pottsboro to annex 28 acres of land out of the James G. Thompson Survey, located off of FM 996/ Grayson Street into the City of Pottsboro.

**Denise Smith, City Secretary/ Comptroller**

No comments were made at the first public hearing regarding the annexation of the 28 acres of land out of the James G. Thompson Survey, located off of FM 996/ Grayson Street.

**9. Variance**

**Public Hearing**

Consideration and/or action on a request by Gwen Miller for a variance to the side and rear yard setback requirements on the property located at 204 Bryant St.

**Denise Smith, City Secretary/ Comptroller**

David Waller motioned to approve the request by Gwen Miller for a variance to the side and rear yard setback requirements on the property located at 204 Bryant St. The motion was seconded by Mary Helen Chapin. Motion carried unanimously.

**10. Speed Limit Change on SH 289**

**Public Hearing**

Consideration and/or action on Ordinance 1260 establishing speed limits for SH 289 based on a new speed zone study conducted by the Texas Department of Transportation.

**Kevin M. Farley, City Manager**

Landon Goins motioned to approve Ordinance 1260 establishing speed limits for SH 289. The motion was seconded by David Waller. Motion carried unanimously.

**11. Park Usage Agreement**

Consideration and/or action on all matters relating to the 2011 spring park usage agreement with the Pottsboro Youth Association.

**Kevin M. Farley, City Manager**

Landon Goins motioned to approve the 2011 spring park usage agreement with the Pottsboro Youth Association as presented. The motion was seconded by David Waller. Motion carried unanimously.

**12. Returned Check Ordinance**

**Public Hearing**

Consideration and/or action on amending the City Ordinance relating to disposition of returned checks.

**Denise Smith, City Secretary/ Comptroller**

David Waller motioned to approve Ordinance 1262 amending the City Ordinance relating to disposition of returned checks. The motion was seconded by Mary Helen Chapin. Motion carried unanimously.

**13. Personnel Policies**

Consideration and/or action on amending the Personnel Policies relating to the work week, overtime and compensatory time.

**Denise Smith, City Secretary/ Comptroller**

Denise Smith, City Secretary/ Comptroller reviewed changing the City's work week to Monday to Sunday, and also setting up a new pay status for on call time for personnel who physical works on Saturday and Sunday to read water wells and answers service calls which is outside of their regular work week.

Landon Goins motioned to approve Ordinance 1263 amending the Personnel Policies relating to the work week, overtime and compensatory time as presented. The motion was seconded by David Waller. Motion carried unanimously.

**14. New Police Vehicle**

Consideration and/or action on purchasing a new police vehicle.

**Brett Arterburn, Chief of Police**

Brett Arterburn, Chief of Police reviewed the different options for purchasing a new police vehicle.

Landon Goins motioned to approve purchasing a 2011 Gray unmarked Tahoe. The motion was seconded by David Waller. Motion carried unanimously.

**15. Meter Reading System**

Consideration and/or action on a staff request to investigate purchasing automated water meter reading system.

**Kevin M. Farley, City Manager**

Kevin M. Farley, City Manager reviewed information regarding the city investigating options for acquiring an automated water meter reading system. Information only no action was taken.

**ADJOURNMENT:**

Motion by Mary Helen Chapin to adjourn; second by Landon Goins; motion carried unanimously. Meeting adjourned at 7:03 p.m.

*Frank Bucher*

\_\_\_\_\_  
Mayor

*Denise Smith*

\_\_\_\_\_  
City Secretary

