

**THE CITY COUNCIL OF THE CITY OF POTTSBORO, TEXAS MET
TUESDAY, JULY 12th, 2011 6:00 P.M. AT 528 HWY 120 EAST.
FOR A REGULAR SESSION.**

Present: Mayor: Frank Budra; Mayor Pro-Tem: David Waller, Council Members, Landon Goins and Mary Helen Chapin. Gary Watkins and Lucy Hansen were absent.

REGULAR SESSION

CALL TO ORDER

Notice is hereby given that the City Council of the City of Pottsboro, Texas has met in Regular called Session on **Tuesday, July 12th, 2011** at 6:00 p.m. at 528 Hwy 120 E Pottsboro TX in the Council Chambers, pursuant to the Open Meeting Laws of the State of Texas.

Frank Budra called the meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE - to the flag of the United States.

CITIZENS TO BE HEARD

This time is set aside for any person having business before the Council that is not included on the agenda. Please submit a completed Speaker's Request Form to the City Secretary at the beginning of the Council meeting. All comments must be directed toward the Presiding Officer rather than an individual Council member or staff. Each speaker must limit their comments to the subject matter listed on the Speaker's Request Form and must refrain from personal attacks toward any individual. Speakers are limited to five minutes. Council may not comment publicly on matters brought to their attention during the Citizens' participation. Council may direct the City Manager to resolve or request the matter to be placed on a future agenda. Such public comments shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended. If you have a subject that may require City Council action, you may obtain a form from the City Secretary's office and request to have the item placed on a future agenda.

No comments were made.

CONSENT AGENDA:

Consent Agenda Items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Council member or City Manager, and acted upon separately.

1. Minutes

Consideration and/or action on the minutes from the June 13th, 2011 Council meeting.

Denise Smith, City Secretary/ Comptroller

Mary Helen Chapin motioned to approve the consent agenda item as presented. The motion was seconded by David Waller. Motion carried unanimously

ACTION ITEMS:

2. Variance

Consideration and/or action on a request by FD Development for a variance to the driveway separation requirement for an Access Driveway permit.

Kevin M. Farley, City Manager

Kevin M. Farley, City Manager reviewed the variance request by FD Development with the City Council. The Planning and Zoning Commission, the Building Official and City Engineer approved the site plan and building permit a few months ago. FD Development is requesting a variance to the TXDOT requirement of a 250-foot access drive separation for the posted speed zone. FD Development currently has three access drives and is reducing them from 100 feet to one 30-foot

driveway. The modified driveway will be about 196 feet from the Franklin Avenue and FM 120 intersection. The City Engineer has reviewed and approved the Access Driveway permit.

Landon Goins motioned to approve the request by FD Development for a variance to the driveway separation requirement for an Access Driveway permit. The motion was seconded by David Waller. Motion carried unanimously.

3. Automatic Meter Reading System

Consideration and/or action on all matters relating to bids received for an Automated Meter Reading System.

Kevin M. Farley, City Manager

Kevin M. Farley, City Manager reviewed the bid tabulation with the City Council. Municipal Water Works Supply was the low bidder for a drive-by system in the amount of \$277,633.63. The budget for the project was \$175,000.00 out of the 2011 Certificates of Obligations Funds. Ken Schone with Elster for Municipal Water Works Supply answered questions from the City Council. Also Zeb Wright from Ferguson Waterworks informed the City Council that the meter reading system has different Fixed Base options.

After much discussion, Landon Goins motioned to table this item for more information. The motion was seconded by David Waller. Motion carried unanimously.

4. Park Project

Consideration and/or action on all matters relating to bids received for the construction of various components for the new City Park Project.

Kevin M. Farley, City Manager

Kevin M. Farley, City Manager reviewed the bid tabulation with the city council. The City Engineer makes a recommendation to rebid the park project bids. After receiving additional information, we would like to pull part of the drainage structures, and erosion control from Bid A and scale back or modify other parts of Bid B.

Landon Goins motioned to approve rebidding the park project to modify the scope of work as presented. The Motion was seconded by David Waller. Motion carried unanimously.

5. Batting Cage at The Ball Park

Consideration and/or action on a request by Pottsboro Youth Association to construct a batting cage at The Ball Park.

Kevin M. Farley, City Manager

David Waller motioned to approve the Pottsboro Youth Association's request to construct a batting cage at The Ball Park. The Motion was seconded by Mary Helen Chapin and carried unanimously.

6. Benefit Garage Sale for Katy Whaley

Consideration and/or action on the Volunteer Fire Department holding a benefit garage sale for Katy Whaley at the Pottsboro Fire Station.

Kevin M. Farley, City Manager

David Waller motioned to approve the Volunteer Fire Department holding a benefit garage sale for Katy Whaley at the Pottsboro Fire Station. The Motion was seconded by Mary Helen Chapin. Motion carried unanimously.

7. Red River Ground Water Conservation District Board Representation

Consideration and/or action on nomination of candidates to serve on the Red River Ground Water Conservation District Board.

Kevin M. Farley, City Manager

Mary Helen Chapin motioned to nominate W.D. Welch to serve on the Red River Ground Water Conservation District Board. The Motion was seconded by David Waller and carried unanimously.

8. 2010 Annual Drinking Water Quality Report.

Public Hearing

Discussion on the City of Pottsboro 2010 Annual Drinking Water Quality Report.

Kevin M. Farley, City Manager

Information only. No action was taken. No comments made at public hearing.

9. Disposal of Assets

Consideration and/or action on selling surplus equipment.

Kevin M. Farley, City Manager

Mary Helen Chapin motioned to approve selling the City's older map printer. The Motion was seconded by David Waller and carried unanimously.

10. Grayson County Tollway Route

Consideration and/or action on the proposed Grayson County Tollway route.

Kevin M. Farley, City Manager

Information only. No action taken.

ADJOURNMENT:

Motion by Landon Goins to adjourn, seconded by Mary Helen Chapin and carried unanimously.
Meeting adjourned at 7:10 p.m.

Frank Budka

Mayor

Denise Smith

City Secretary

