

MINUTES

CITY COUNCIL
CITY OF POTTSBORO
528 HWY 120 E
POTTSBORO, TEXAS 75076

SPECIAL MEETING – BUDGET WORKSHOP
AUGUST 29, 2023
5:30 P.M.

1. **Call to Order**

Mayor Frank Budra called the meeting to order at 5:30 p.m.

Councilmembers Present: Mayor Frank Budra, Mayor Pro-Tem Zach Lovelace, Bobby Hancock, Michael Stringfield and Lainie Ramsey

Councilmember absent: Reggie Perry

2. **Citizen Comments:** None.

3. **Discuss and provide staff direction related to the FY 2023-2024 Operating Budget.** City Manager Galyon discussed the Library budget, expenses and reimbursement items along with the City donation in the amount of \$36,000 annually to the Library. Dianne Connery, Library Director, addresses councilmembers and discusses salaries, grants, employees and hiring a desk worker. Connery requests that the City continue the annual donation of \$36,000. Galyon and Doug Martella via zoom review the proposed budget powerpoint. Mr. Martella talks about changes made since the last workshop meeting. Martella leads discussion of summary sheet for each fund with questions and comments from councilmembers and responses from Galyon and Martella regarding sewer fund deficit, billing system errors, new meters and billing system. Discussion and questions from councilmembers regarding fund balances, interest rates for investment accounts, individual account balances, CDBG grants and other grant opportunities. Martella, Galyon and Chief McCloud review the fire department budget with councilmembers and discuss line items. Discussion with and questions from councilmembers regarding line items in water fund and sewer fund, sewer tap fees, smoke testing of lines, debt service, large water losses and utility billing. Brief discussion of the remainder of the smaller funds, including park fund, court security and technology fund. Discussion regarding the need for a comprehensive plan, future land use plan and impact fees and the costs and time to complete each. The County Tax Rate Worksheet was discussed, including a discussion regarding increases in property values, water bills and the need for new commercial business to increase the sales tax receipts of the City. Galyon states that the final budget will be presented on September 11.

4. **Executive Session:** In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:
- a. Section 551.074: Deliberation regarding the appointment, evaluation, reassignment, duties, discipline or dismissal of public officer or employee:
 - i. Police Chief
 - ii. City Manager

Motion was made by Councilmember Hancock to recess into executive session at 7:25 p.m.

City Manager Galyon and Police Chief Shone Nix were present for Executive Session discussion when requested by Mayor and Councilmembers.

5. **Reconvene into Open Session:** Council reconvened into open session at 8:17 p.m. No action was taken.

6. **Adjourn**

Motion was made by Mayor Pro Tem Lovelace to adjourn at 8:18 p.m.



Frank Budra, Mayor



Melody Herndon, City Secretary

