

**THE CITY COUNCIL OF THE CITY OF POTTSBORO, TEXAS MET
TUESDAY, SEPTEMBER 13th, 2011 6:00 P.M. AT 528 HWY 120 EAST
FOR A SPECIAL SESSION.**

Present: Mayor Pro-Tem David Waller, Council Members Mary Helen Chapin, Gary Watkins, Landon Goins and Lucy Hansen. Mayor Frank Budra was absent.

SPECIAL SESSION

CALL TO ORDER

Notice is hereby given that the City Council of the City of Pottsboro, Texas has met in Special Called Session on **Tuesday September 13th, 2011** at 6:00 p.m. at 528 Hwy 120 E Pottsboro TX in the Council Chambers, pursuant to the Open Meeting Laws of the State of Texas.

David Waller called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE - to the flag of the United States.

ACTION ITEMS:

1. Senior Activity Program

Consideration and/or action on all matters incident and related to a Senior Activity Program:

- a. Creating a part time position for a Senior Activity Director.
- b. Review job direction and duties.

Kevin M. Farley, City Manager

Mary Helen Chapin motioned to approve the part time position for a Senior Activity Director and approves the presented job direction. The motion was seconded by Gary Watkins and carried unanimously.

2. Fountain Creek Plat Review

Conduct a Public Hearing

Consideration and/or action on a request by Ceci Bates Homes for a Final Plat review on Fountain Creek Estates Phase Two.

Denise Smith, City Secretary

Construction has been completed and the City has received the maintenance bond and all the necessary paper work for the completion of the addition. The City Engineers, Oncor, AT&T, Grayson Cable and the Public Works have reviewed and have approved the final plat for Fountain Creek Estates Phase Two.

The Planning and Zoning Commission Met on September 12th, 2011 and makes a recommendation to the City Council for approval of the request by Ceci Bates Homes for a Final Plat review on Fountain Creek Estates Phase Two.

Gary Watkins motioned to approve the Final Plat for Fountain Creek Estates Phase Two as presented. The motion was seconded by Landon Goins and carried unanimously.

3. Airport Land Use Compatibility Zoning Ordinance

Consideration and/or action on the Airport Land Use Compatibility Zoning Ordinances for the North Texas Regional Airport.

Denise Smith, City Secretary

Mr. David Fitz, A.I.C.P., with Coffman Associates reviewed the Airport Land Use Compatibility Zoning Ordinances for the North Texas Regional Airport.

Gary Watkins motioned to approve the Airport Land Use Compatibility Zoning Ordinances for the North Texas Regional Airport. The motion was seconded by Mary Helen Chapin and carried unanimously.

4. Budget for 2011-2012

Conduct a Public Hearing

Consideration and/or action on Ordinance 1275 adopting the 2011-2012 operating budget for the City of Pottsboro.

Kevin M. Farley, City Manager

No comments were made at the public hearing.

Landon Goins motioned to approve Ordinance 1275 adopting the 2011-2012 operating budget for the City of Pottsboro. The Motion was seconded by Gary Watkins and carried unanimously.

5. 2011 Ad Valorem Tax Rate

Conduct a Public Hearing

Consideration and/or action on Ordinance 1276 adopting 2011 Ad Valorem Tax Rate for the City of Pottsboro.

Kevin M. Farley, City Manager

At the public hearing Clint Kirkpatrick addressed the council with his concerns. He requested the Council to not raise taxes if at all possible. A general discussion with the City Council, City Manager and audience regarding the ways the city has reduced costs and improvements that have to be made. The tax increase is a result of the debt incurred by the city. The proposed tax rate is \$.576185 on each \$100 valuation of property inside the city limits.

Landon Goins motioned to approve Ordinance 1276 adopting 2011 Ad Valorem Tax Rate for the City of Pottsboro. The motion was seconded by Mary Helen Chapin and carried unanimously.

6. 2011 Paving Improvements Project

Consider and/or action on all matters relating to the 2011 Paving Improvements Project.

Kevin M. Farley, City Manager

Kevin M. Farley, City Manager reviewed the proposed street project with the council. The project will be funded from the Certifies of Obligations. This project will replace many streets which have been damaged by the city replacing aging water lines.

Mary Helen Chapin motioned to approve the 2011 Paving Improvements Project which includes the engineering, surveying and construction management services by MLA consulting in the amount of \$89,500.00. The motion was seconded by Gary Watkins and carried unanimously.

7. National Incident Management System (NIMS)

Consider and/or action on all matters relating to the 2011 annual assessment of the City of Pottsboro NIMS compliance.

Kevin M. Farley, City Manager

In 2008 the city approve a five year emergence management plan, which requires an annual review to be compliant with the NIMS. All of the Fire, Police, Public Works, Mayor, City Manager and City Secretary personnel have complete the required training.

Mary Helen Chapin motioned to approve the 2011 annual assessment of the City of Pottsboro NIMS compliance, as presented. The motion was seconded by Gary Watkins and carried unanimously.

8. Evaluation of the City Manager.

EXECUTIVE SESSION:

Pursuant to Section § 551.071 of the Texas Government Code, The Council may convene into Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, and may receive advice from its attorney as permitted by law. Additionally, the Council will convene into Executive Session regarding the following:

A. Gov. Code Section § 551.074 Personal Matters.

Pursuant to Section § 551.074 of the Texas Government Code, the Council may convene into Executive Session(s), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Mary Helen Chapin motioned to into Executive session at 7:10pm. The motion was seconded by Landon Goins and carried unanimously.

Landon Goins motioned to into open session at 7:31 pm. The motion was seconded by and carried unanimously.

No action taken.

ADJOURNMENT:

Motion by Gary Watkins to adjourn, seconded by Mary Helen Chapin and carried unanimously. Meeting adjourned at 7:33 p.m.



Mayor



City Secretary

