

**THE CITY COUNCIL OF THE CITY OF POTTSBORO, TEXAS MET
TUESDAY, NOVEMBER 1st, 2011 6:00 P.M. AT 528 HWY 120 EAST.
FOR A REGULAR SESSION.**

Present: Mayor: Frank Budra; Mayor Pro-Tem: David Waller, Council Members, Gary Watkins, Mary Helen Chapin, and Lucy Hansen. Landon Goins was absent.

REGULAR SESSION

CALL TO ORDER

Notice is hereby given that the City Council of the City of Pottsboro, Texas has met in Regular called Session on **Tuesday, November 1st, 2011** at 6:00 p.m. at 528 Hwy 120 E Pottsboro TX in the Council Chambers, pursuant to the Open Meeting Laws of the State of Texas.

Frank Budra called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE - to the flag of the United States.

CITIZENS TO BE HEARD

This time is set aside for any person having business before the Council that is not included on the agenda. Please submit a completed Speaker's Request Form to the City Secretary at the beginning of the Council meeting. All comments must be directed toward the Presiding Officer rather than an individual Council member or staff. Each speaker must limit their comments to the subject matter listed on the Speaker's Request Form and must refrain from personal attacks toward any individual. Speakers are limited to five minutes. Council may not comment publicly on matters brought to their attention during the Citizens' participation. Council may direct the City Manager to resolve or request the matter to be placed on a future agenda. Such public comments shall not include any "*deliberation*" as defined by Chapter 551 of the Government Code, as now or hereafter amended. If you have a subject that may require City Council action, you may obtain a form from the City Secretary's office and request to have the item placed on a future agenda.

No comments were made.

CITY MANAGER REPORT:

Update on the following:

2011 Street Paving Project, Cardinal Water Line Project, Automatic Meter Reading System installation, Sanitation contract and new cart system, Monarch water line, Final Land Payment, Energy Efficiency & Conservation Block Grant completion and upcoming events.

Kevin M. Farley, City Manager updated the City Council on the status of the City's project.

CONSENT AGENDA:

Consent Agenda Items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Council member or City Manager, and acted upon separately.

1. Minutes

Consideration and/or action on the Minutes from the October 4th, 2011 Council meeting.

Denise Smith, City Secretary / Comptroller

David Waller motioned to approve the consent agenda item as presented. The motion was seconded by Lucy Hansen and carried unanimously.

ACTION ITEMS:

2. Site Development Plan

Conduct a Public Hearing

Consideration and/or action on a request by Pottsboro Lake Center Village, L.L.C for a site development review on the Brookshire's Addition Phase I.

Denise Smith, City Secretary/ Comptroller

No comments were made at the public hearing.

David Waller motioned to approve the site development plan for the Brookshire's Addition Phase I as presented. The motion was seconded by Mary Helen Chapin and carried unanimously.

3. Variance

Conduct a Public Hearing

Consideration and/or action on all matters relating to a variance request by Wayland C. Vancleeve for a 4-foot side yard setback requirement for the property located at 105 Middlefield Dr.

Denise Smith, City Secretary / Comptroller

Gary Watkins motioned to approve variance request by Wayland C. Vancleeve for a 4-foot side yard setback requirement for the property located at 105 Middlefield Dr. The motion was seconded by David Waller and carried unanimously.

4. Purchasing Policy

Consideration and/or action on all matters relating to amending the City's Purchasing Policy.

Kevin M. Farley, City Manager

David Waller motioned to approve Ordinance 1279 which amends the City's Purchasing Policy. The motion was seconded by Gary Watkins and carried unanimously.

5. Park Project

Consideration and/or action on all matters relating to bids received for the construction of various components for the new City Park Project.

Kevin M. Farley, City Manager

On October 13, 2011 the City opened bids for Part B of the Park's construction for the installation of the baseball fields, basketball court and the shuffleboard.

David Waller motioned to award the Park bids for part B to JDC Contruction in the amount of \$251,872.00. The motion was seconded by Mary Helen Chapin and carried unanimously.

6. Proposition 2

Consideration and/or action on Resolution 1152 relating to the City supporting Proposition 2 which proposes a Texas Constitutional Amendment providing for water financing assistance bonds.

Kevin M. Farley, City Manager

Gary Watkins motioned to approve Resolution 1152 relating to the City supporting Proposition 2 which proposes a Texas Constitutional Amendment providing for water financing assistance bonds. The motion was seconded by Lucy Hansen and carried unanimously.

7. Intent to Provide Tax Abatements

Consideration and/or action on the City's intent to provide tax abatements for economic development purposes.

Kevin M. Farley, City Manager

Mary Helen Chapin motioned to approve Resolution 1153 relating to the intent of the City of Pottsboro in providing tax abatements for economic development purposes. The motion was seconded by David Waller and carried unanimously.

8. Guidelines for Tax Abatements

Consideration and/or action on establishing guidelines and criteria for granting commercial and/or industrial tax abatements in a reinvestment zone for economic development purposes.

Kevin M. Farley, City Manager

Gary Watkins motioned to approve Resolution 1154 establishing guidelines and criteria for granting commercial and/or industrial tax abatements in a reinvestment zone for economic development purposes. The motion was seconded by Lucy Hansen and carried unanimously.

9. City Electrician

Consideration and/or action on the process for selecting a City Electrician.

Kevin M. Farley, City Manager

David Waller motioned to authorized City staff to proceed with selection process for a City Electrician. The motion was seconded by Mary Helen Chapin and carried unanimously.

10. Red River Groundwater Conservation Fees

Consideration and/or action on all matters relating to the Red River Groundwater Conservation District fees for 2012.

Kevin M. Farley, City Manager

Kevin M. Farley, City Manager reviewed the Red River Groundwater Conservation District fees for 2012. The City's rate for the upcoming year is \$2,373.31.

No action; information only.

11. Grayson Central Appraisal District

Consideration and/or action on all matters relating to the election of the Grayson Central Appraisal District Board of Directors.

Kevin M. Farley, City Manager

Lucy Hansen motioned to Resolution 1155 giving seven (7) votes to Norman Gordon and twelve (12) votes to Brett Graham for the Grayson Central Appraisal District Board of Directors. The motion was seconded by Gary Watkins and carried unanimously.

ADJOURNMENT:

Motion by Mary Helen Chapin to adjourn, seconded by David Waller and carried unanimously. Meeting adjourned at 6:45 p.m.

Frank Budva

Mayor

Denise Smith

City Secretary

