

**MINUTES  
CITY OF POTTSBORO CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 3, 2020  
5:30 P.M.**

**REGULAR MEETING**

Mayor Frank Budra called the meeting to order at 5:30 p.m.

Council members present were: Bruce Barnett, Jim Fines, Landon Goins, Summer Holbrook and David Waller.

Invocation given by Eric Wyatt.

Pledge of Allegiance.

Citizen comments:

Subject: Facilities Improvements  
Mike Stringfield  
132 Jaron  
Pottsboro, Texas 75076

City Managers Report: Update provided on Spur 316 road bore, park lighting update, upcoming Chamber Banquet and accounting software vendor issues.

**CONSENT AGENDA ITEMS**

Motion by David Waller, second by Jim Fines to approve consent agenda items

- Consider and act upon the approval of minutes for the January 6, 2020 Council meetings.
- Consider Pottsboro Police Department 2019 Annual Racial Profiling Report.
- Consider and act upon a resolution authorizing continued participation with the Atmos Cities Steering Committee and authorizing the payment of five cents per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy Corporation.
- Consider and act upon interlocal cooperation contract – Failure to Appear (FTA) Program

Motion carried. Vote 5/0/0

**AGENDA ITEMS**

1. Motion by David Waller, second by Summer Holbrook to approve a resolution of the City Council of the City of Pottsboro, Texas ordering a General Election to be held on May 2, 2020, for the purpose of electing the three (3) City Council members for two year terms; designating the places at which said elections are to be held authorizing the City Manager to execute a joint election services contract with Grayson County and Pottsboro Independent School District; providing for publication and posting of notice and establishing other procedures for conducting the election; and providing a severability clause and an effective date.

Motion carried. Vote 5/0/0

10. Item was taken out of order – Michael Davis presented a request to convey interest and related property to the City by the Friends of the Library. The request was taken under advisement with authorization to staff to obtain an independent inspection of the property prior to further consideration or action.
2. PUBLIC HEARING opened at 6:01 p.m. to hear concerns for or against a request for variance - side yard setback. Subject property: 103 & 105 Grayson Street, Pottsboro, Texas – **Applicant: Jason Daniels**

Citizen comments: Applicant, Jason Daniels addressed the reasons for the request for variance.

Public hearing closed at 6:03 p.m.

3. Motion by Landon Goins, second by Jim Fines to approve a request for variance - side yard setback.  
Subject property: 103 & 105 Grayson Street, Pottsboro, Texas – Applicant: Jason Daniels

Motion carried. Vote 5/0/0

4. PUBLIC HEARING opened at 6:05 p.m. to hear concerns for or against a request for replat: W. C. Looney's Addition, Block 3, Lots 6R, 7R1 and 7R2, City of Pottsboro, Grayson County, Texas. Generally located at the north east corner of the intersection of William Street and Magnolia Street, Pottsboro, Texas – Applicant: RNG Homes of Texoma

Citizen comments: None

Public hearing closed at 6:06 p.m.

5. Motion by Jim Fines, second by Landon Goins to approve a request for replat: W. C. Looney's Addition, Block 3, Lots 6R, 7R1 and 7R2, City of Pottsboro, Grayson County, Texas. Generally located at the north east corner of the intersection of William Street and Magnolia Street, Pottsboro, Texas – Applicant: RNG Homes of Texoma

Motion carried. Vote 5/0/0

6. Motion by Summer Holbrook, second by David Waller to reappoint the Pottsboro Higher Education Finance Corporation members

Motion carried. Vote 5/0/0

7. Motion by Jim Fines, second by David Waller to approve the purchase of a Silver Sponsorship for the 2020 Chamber Banquet.

Motion carried. Vote 5/0/0

8. Motion by Summer Holbrook, second by Jim Fines, to direct staff to provide a comparison of ball park use fee from Sherman and cities of comparable size for consideration prior to action on the 2020 Ballpark Use Agreement with Pottsboro Youth Association.

Motion carried. Vote 5/0/0

9. Motion by Landon Goins, second by David Waller directing staff to work with property owner to obtain certificate of occupancy for B-2 District – Light Manufacturing Use Type.

Motion carried. Vote 5/0/0

10. Taken out of order after Item #1 on the agenda.

11. Motion by Bruce Barnett, second by Jim Fines to approve Law Enforcement Office Interlocal Agreement between the City of Sherman and the City of Pottsboro to provide law enforcement officers upon request of the City of Sherman for traffic control and related duties during and for the Highway 75 construction project.

Motion carried. Vote 5/0/0

12. Discussion related to future city facilities and possible sites locations. Motion by David Waller, second by Bruce Barnett directing city staff to prepare a list of sites for consideration with associated pros and cons.

Motion carried. Vote 5/0/0

13. Motion by David Waller, second by Bruce Barnett to adjourn.

Motion carried. Vote 5/0/0

Meeting adjourned at 7:15 p.m.

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Mayor Frank Budra

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Dana Nixon, City Secretary