

**MINUTES
CITY OF POTTSBORO CITY COUNCIL
REGULAR MEETING
FEBRUARY 5, 2018
5:30 P.M.**

REGULAR MEETING

Mayor Budra called the meeting to order at 5:30 p.m.

Council members present were: Mayor Pro-Tem David Waller, Bruce Barnett and Summer Holbrook.
Absent: Landon Goins and Gary Watkins.

Invocation given by Bobby Hancock.

Pledge of Allegiance.

Citizen comments: Bart Perry - 208 Chrissa, Pottsboro, Texas 75076
 Requested clarification: Public or private roadway - Chrissa Dr. at the North
 Slope Subdivision.

City Manager Report: Included upcoming General Election, update on current projects, Visioning
 Committee, Chamber of Commerce Banquet.

CONSENT AGENDA ITEMS

Motion by Summer Holbrook, second by David Waller to approve consent agenda items as presented.

- Minutes from the January 8, 2018 Council meeting.
- Extended use agreement for The Ballpark and James G. Thompson Municipal Park Baseball/Softball Facilities between the City of Pottsboro & the Pottsboro Youth Association for the 2018 sports season.
- Pottsboro Police Department 2017 Annual Racial Profiling Report.

Vote 3/0/0

REGULAR AGENDA ITEMS

Item#14 – Item was taken out of order at the request of Mayor Budra.

Pottsboro Kids Club Board President Brian Kimberlin & Vice-President Tom Haddock expressed the Board's desire to have the titles to the three (3) buses transferred back the Pottsboro Kids Club. The Kid's Club will assume all responsibility for vehicle insurance, registration and maintenance upon transfer of titles.

Motion by David Waller, second by Bruce Barnett to approve the transfer of vehicles titles on a 1999 Ford, E450, 2006 Ford, E450, 2007 Ford E450 back to the Pottsboro Kids Club. Relinquishing all responsibility for each of the vehicles to the Pottsboro Kids Club effective upon the date of transfer of title.

Vote 3/0/0

Item #1

Motion by David Waller, second by Bruce Barnett to approve a Resolution of the City Council of the City of Pottsboro, Texas ordering a General Election to be held on May 5, 2017, for the purpose of electing three (3) City Council members for two year terms; and a proposition "For or against the reauthorization

of a local sales and use tax in Pottsboro at a rate of one-fourth of one percent to continue providing revenue for maintenance and repair of municipal streets within the City”; designating the places at which said elections are to be held authorizing the City Manager to execute a joint election services contract with Grayson County and Pottsboro Independent School District; providing for publication and posting of notice and establishing other procedures for conducting the election; and providing a severability clause and an effective date.

Vote 3/0/0

Item #2

Motion by Bruce Barnett, second by Summer Holbrook to Resolution of the City Council of the City of Pottsboro, Texas, granting a petition for voluntary annexation and setting the 5th day of March, 2018, at 5:30 p.m. for two (2) public hearings on the proposed voluntary annexation by the City of Pottsboro of the area of land consisting of 83.11± acres, situated in the W.B. Chiles Survey, Abstract No. 296 & No. 317 and the J.P. Hamilton Survey, Abstract No. 591, Grayson County, Texas. **Applicant: RBL2F, LLC**

Vote 3/0/0

Item #3

Motion by Summer Holbrook, second by David Waller to Resolution of the City Council of the City of Pottsboro, Texas, granting a petition for voluntary annexation and setting the 5th day of March, 2018, at 5:30 p.m. for two (2) public hearings on the proposed voluntary annexation by the City of Pottsboro of the area of land consisting of 0.40 ± acres situated in the A. Morrison Survey, Abstract No. 809, Grayson County, Texas. **Applicant: Tiffany Drake**

Vote 3/0/0

Item #4

Motion by David Waller, second by Summer Holbrook to adopt an Ordinance of the City Council of the City of Pottsboro amending Chapter 1, Article 1.12300 of the Code of Ordinances including the adoption of the 2018 Investment Policy of the City.

Vote 3/0/0

Item #5

PUBLIC HEARING opened at 5:45 p.m. to hear concerns for or against an Ordinance of the City of Pottsboro ratifying the Code of Ordinances of the City of Pottsboro as compiled including all amendments thereto adopted prior to the effective date of this ratification; providing a penalty clause; savings/repealing clause. Severability clause and an effective date; and providing for the publication of the caption hereto.

Citizen Comments: None

Public hearing closed at 5:46 p.m.

Item #6

Motion by David Waller, second by Bruce Barnett to approve an Ordinance of the City of Pottsboro ratifying the Code of Ordinances of the City of Pottsboro as compiled including all amendments thereto adopted prior to the effective date of this ratification; providing a penalty clause; savings/repealing clause. Severability clause and an effective date; and providing for the publication of the caption hereto.

Vote 3/0/0

Item #7

PUBLIC HEARING opened at 5:45 p.m. to concerns for or against a request for zone change: Manufactured Home District (MH) to Two Family Residential District (R-2) consisting of 0.23 acres, J. T. Hill Abstract, A-G0506, City of Pottsboro, Grayson County, Texas.

Citizen comments: Teresa Jones – 201 Jones Circle, Pottsboro, Texas 75076
 Expressed concerns regarding increased property taxes

Public hearing closed at 5:47 p.m.

Item #8

Motion by David Waller, second by Summer Holbrook to approve a zone change request: Manufactured Home District (MH) to Two Family Residential District (R-2) consisting of 0.23 acres, J. T. Hill Abstract, A-G0506, City of Pottsboro, Grayson County, Texas. **Applicant: City of Pottsboro**

Vote 3/0/0

Item #9

Motion by David Waller, second by Summer Holbrook to direct the City Manager to proceed with all matters related to sealed bid process and setting minimum acceptable bid of \$7,500.00 for the city owned Jones Street property, ID# 153353 being 0.23 acres out of the J. T. Hill Abstract, A-G0506, City of Pottsboro, Grayson County, Texas.

Vote 3/0/0

Items #10 & 11 - Items were taken out of order for consideration at the end of the agenda at the request of Mayor Budra.

Item #12

Motion by David Waller, second by Bruce Barnett to approve the following appointments to:

- Pottsboro Community Development Corporation Board (4B)
 - Josh Recer
 - Craig Olsen (City Manager to confirm Mr. Olsen is willing to serve.)
- Keep Pottsboro Beautiful Commission
 - Jeremy Lewis
 - Carol Cloud
- Planning & Zoning Commission
 - Johnna Clark
 - Jim Fines
- Pottsboro Community Development Alliance Board (4A)
 - Wes Wadle

Vote 2/0/1(Holbrook)

Item#13

Motion by David Waller, second by Summer Holbrook to approve the agreement with TML-IEBP for the City's healthcare insurance as present. Employee only coverage premiums paid at 100% by the City. The dependent coverage rerate premium increase of 20% will be paid by the City through the current budget year.

Vote 3/0/0

Item#14 – Item was taken out of order with consideration earlier in the meeting.

Item#15

Council directed staff to prepare an amendment to the Comprehensive Code of Ordinance, Chapter 9, Article 9.1200, Exhibit A – Personnel Policy Manual defining limitations on the amount of sick leave allowed to be used for the care of spouse or children in the employees household.

Item #16

Motion by David Waller, second by Bruce Barnett to approve of Tax Increment Finance Board:

- TIF By-laws
- TIF Board Officers
- TIF Preliminary Finance and Project Plan

Vote 3/0/0

Item #17

City Council discussion with city staff concerning any actions required by city staff as a result of any item on tonight’s agenda. City Manager was directed to meet with Bart Perry regarding the Chrissa Dr. clarification on public vs. private street.

Items #10 & 11 - Items were taken out of order at the request of Mayor Budra.

Mayor Budra announced the Council recessed into Executive Session in compliance with Section 551.001 et. seq. Texas Government Code, Section 551.072 to deliberate regarding the purchase, exchange, lease and/or value of real estate property at 6:34 p.m.

Council returned to Open Session at 7:01 p.m.

Item #11

Motion by Summer Holbrook, second by Bruce Barnett to direct the City Manager to prepare a letter of intent to purchase providing the seller detailing the documentation required by the City to proceed, including but not limited to a boundary & topographical survey of the property under consideration.

Vote 3/0/0

Item #18

Motion by David Waller, second by Summer Holbrook to adjourn at 7:04 p.m.

Frank Budra, Mayor

Dana Nixon, City Secretary