

*****NOTICE OF PUBLIC MEETING*****

**CITY OF POTTSBORO - CITY COUNCIL
CITY HALL - COUNCIL CHAMBERS
528 HWY 120 E.
POTTSBORO, TEXAS 75076**

**REGULAR MEETING
MONDAY, March 5, 2018
5:30 P.M.**

REGULAR MEETING AGENDA

1. Call to order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.
5. **Citizen Comments**: This item is available for citizens to speak up to five (5) minutes on any subject of which the City of Pottsboro has authority. However, no discussion or action, by law, may be taken on the topic unless and until properly posted on a future agenda. Council may direct the City Manager to resolve or request the matter to be placed on a future agenda. Completed speaker's request forms must be submitted to the City Secretary at the beginning of the Council meeting.
6. **City Manager Report**: Infrastructure projects updates and upcoming events.

CONSENT AGENDA ITEM

Consent agenda items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and acted upon separately.

1. Consider and act upon the approval of the minutes from the February 5, 2018 Council meeting.
2. Consider and act upon consolidation of checking accounts held at First United Bank.
3. Update on Texas State Library & Archive Commission ("TSLAC") 2018 grant request.

REGULAR AGENDA ITEMS

1. Consider and act upon 2016-2017 City Financial Audit as prepared by Susan LaFollett, LaFollett and Abbott PLLC.
2. Consider and act upon an Ordinance of the City Council of the City of Pottsboro, Texas, approving a tariff authorizing an Annual Rate Review Mechanism ("RRM") as a substitution for the annual interim rate adjustment process defined by Section 104.301 of the Texas Utilities Code, and as negotiated between Atmos Energy Corp., Mid-Tex Division ("Atmos Mid-Tex" or "Company") and the steering committee of cities served by Atmos; requiring the company to reimburse cities' reasonable ratemaking expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the open meetings act; declaring an effective date; and requiring delivery of this ordinance to the company and legal counsel for the steering committee.
3. Consider and act upon a Resolution of the City Council of the City of Pottsboro, Texas, granting a petition for voluntary annexation and setting the 2th day of April, 2018, at 5:30 p.m. for two (2) public hearings on the proposed voluntary annexation by the City of Pottsboro of the area of land consisting of 6.01± acres, situated in the W.B. Chiles Survey, Abstract No. 296 & No. 317 and the J.P. Hamilton Survey, Abstract No. 591, Grayson County, Texas.
Applicant: Jeannie Guilloud represented by Herschel Hogenson
4. **FIRST PUBLIC HEARING** to hear concerns for or against a petition for proposed voluntary annexation by the City of Pottsboro of the area of land consisting of 0.40 ± acres situated in the A. Morrison Survey, Abstract No. 809, Grayson County, Texas. **Applicant: Tiffany Drake**
5. **SECOND PUBLIC HEARING** to hear concerns for or against a petition for proposed voluntary annexation by the City of Pottsboro of the area of land consisting of 0.40 ± acres situated in the A. Morrison Survey, Abstract No. 809, Grayson County, Texas. **Applicant: Tiffany Drake**
6. **FIRST PUBLIC HEARING** to hear concerns for or against on the proposed voluntary annexation by the City of Pottsboro of the area of land consisting of 83.11± acres, situated in the W.B. Chiles Survey, Abstract No. 296 & No. 317 and the J.P. Hamilton Survey, Abstract No. 591, Grayson County, Texas. **Applicant: RBL2F, LLC**
7. **SECOND PUBLIC HEARING** to hear concerns for or against on the proposed voluntary annexation by the City of Pottsboro of the area of land consisting of 83.11± acres, situated in the W.B. Chiles Survey, Abstract No. 296 & No. 317 and the J.P. Hamilton Survey, Abstract No. 591, Grayson County, Texas. **Applicant: RBL2F, LLC**

8. Consider and act upon North Slope Addition, Phase VII, Preliminary Plat, consisting of 24 single family residential lots and being 12.485 acres more or less in the James Ingram Survey, Abstract No. 617, Grayson County, Texas.
Applicant: Jeanie Guilloud, represented by Herschel Hogenson
9. Consider & act upon Pottsboro Family Pharmacy Site Plan, being Lot 27R, Block 4, Preston Ridge Addition, and generally located at the corner of State Highway 289 and F.M. Highway 120, City of Pottsboro, Grayson County, Texas.
Applicant: Mark & Sue Peippo, represented by Herschel Hogenson
10. Discuss Code of Ordinances, Chapter 3, Article 3.500 Substandard Buildings and demolitions.
Staff: Kevin Farley
11. Consider and act upon on Sanitary Sewer Extension Project, a public/private project and bid award.
Staff: Kevin Farley
12. Consider and act upon Wastewater Treatment Plant Expansion Feasibility Report.
Staff: Kevin Farley
13. **PUBLIC HEARING** to concerns for or against an ordinance of the City Council of the City of Pottsboro, Texas, amending Pottsboro's Code of Ordinances, as amended, Chapter 14 (Planning and Zoning), Article 14.100 (Planning and Zoning Commission), Section 14.102 (Membership & Appointment) and Chapter 14, Exhibit "A", Section 21 (Accessory buildings); providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof.
14. Consider and act upon an ordinance of the City Council of the City of Pottsboro, Texas, amending Pottsboro's Code of Ordinances, as amended, Chapter 14 (Planning and Zoning), Article 14.100 (Planning and Zoning Commission), Section 14.102 (Membership & Appointment) and Chapter 14, Exhibit "A", Section 21 (Accessory buildings); providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof.
15. Consider and act upon an ordinance of the City Council of the City of Pottsboro, Texas, amending Pottsboro's Code of Ordinances, as amended, Chapter 9 (Personnel), Article 9.1100 (Personnel Policies Manual Adopted), Exhibit "A", Personnel Policy Manual, Chapter 4 – Leaves & Absences, Sections 4-02 (Vacation Leave) and 4-03 (Sick Leave); providing a savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof.
16. Discuss signage requirements.
17. **Recess into Executive Session** in compliance with Section 551.001 et. seq. Texas Government Code, Section 551.072:

To deliberate regarding the purchase, exchange, lease and/or value of real estate property.
18. **Reconvene into Open Session** & take any action necessary as a result of the Executive Session.
19. City Council discussion with city staff concerning any actions required by city staff as a result of any item on tonight's agenda.
20. Adjourn.

Certification: I, Dana Nixon, City Secretary of the City of Pottsboro, Texas, do hereby certify that the above agenda was posted in City Hall on March 2, 2018 at _____ P.M., in a location readily accessible to the public at all times and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Dana Nixon, City Secretary

If during the course of the meeting covered by this notice, the City Council should determine that a closed or executive meeting or session of the City Council or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code §551.001 et seq., will be held by the City Council at the date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the City Council may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

- 551.071 - Private consultation with the attorney for the City.
- 551.072 - Discussing purchase, exchange, lease or value of real property.
- 551.073 - Deliberation regarding prospective gift.
- 551.074 - Discussing personnel or to hear complaints against personnel.
- 551.087 – Deliberations regarding economic development negotiations.

<p>NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: The Pottsboro City Hall is wheelchair accessible. Persons with disabilities who plan to attend this meeting, and who may need auxiliary aids or service are requested to contact the City Secretary's Office at (903) 786-2281, Ext. #4 a minimum of two (2) business days prior to the meeting date so appropriate arrangements can be made.</p>
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