

**MINUTES  
CITY OF POTTSBORO CITY COUNCIL  
REGULAR MEETING  
MARCH 5, 2018  
5:30 P.M.**

**REGULAR MEETING**

Mayor Budra called the meeting to order at 5:30 p.m.

Council members present were: Mayor Pro-Tem David Waller, Bruce Barnett, Landon Goins, Summer Holbrook and Gary Watkins.

Invocation given by Nancy Powers.

Pledge of Allegiance.

Citizen comments: Sean Norton, Texoma Council of Governments – Vision Planning for Pottsboro

City Manager Report: Included upcoming update on current projects, Visioning Committee, TxDot closure of 289 slated for summer 2018.

**CONSENT AGENDA ITEMS**

Motion by Summer Holbrook, second by David Waller to approve consent agenda items as presented.

- Consider and act upon the approval of the minutes from the February 5, 2018 Council meeting.
- Consider and act upon consolidation of checking accounts held at First United Bank.
- Update on Texas State Library & Archive Commission (“TSLAC”) 2018 grant request.

Vote 5/0/0

**REGULAR AGENDA ITEMS**

1. Presentation of 2017-2018 City Financial Audit by Susan LaFollett, LaFollett & Abbott, PLLC. Motion by Bruce Barnett to approve the 2017-2018 as presented, second by Gary Watkins.

Vote 5/0/0

2. Motion by David Waller to approve an Ordinance of the City Council of the City of Pottsboro, Texas, approving a tariff authorizing an Annual Rate Review Mechanism (“RRM”) as a substitution for the annual interim rate adjustment process defined by Section 104.301 of the Texas Utilities Code, and as negotiated between Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”) and the steering committee of cities served by Atmos; requiring the company to reimburse cities’ reasonable ratemaking expenses; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the open meetings act; declaring an effective date; and requiring delivery of this ordinance to the company and legal counsel for the steering committee, second by Summer Holbrook.

Vote 5/0/0

3. Motion by David Waller to approve a Resolution of the City Council of the City of Pottsboro, Texas, granting a petition for voluntary annexation and setting the 2th day of April, 2018, at 5:30 p.m. for two (2) public hearings on the proposed voluntary annexation by the City of Pottsboro of the area of land consisting of 6.01± acres, situated in the W.B. Chiles Survey, Abstract No. 296 & No. 317 and the J.P. Hamilton Survey, Abstract No. 591, Grayson County, Texas, second by Summer Holbrook.

Vote 5/0/0

4. **FIRST PUBLIC HEARING** opened at 5:50 p.m. to hear concerns for or against a petition for proposed voluntary annexation by the City of Pottsboro of the area of land consisting of 0.40 ± acres situated in the A. Morrison Survey, Abstract No. 809, Grayson County, Texas.

**Applicant: Tiffany Drake**

Citizen comment: None

Public hearing closed at 5:51 p.m.

5. **SECOND PUBLIC HEARING** opened at 5:52 p.m. to hear to hear concerns for or against a petition for proposed voluntary annexation by the City of Pottsboro of the area of land consisting of 0.40 ± acres situated in the A. Morrison Survey, Abstract No. 809, Grayson County, Texas.

**Applicant: Tiffany Drake**

Citizen comment: Bobby Hancock – Property location

Public hearing closed at 5:51 p.m.

6. **FIRST PUBLIC HEARING** opened at 5:54 p.m. to hear concerns for or against on the proposed voluntary annexation by the City of Pottsboro of the area of land consisting of 83.11± acres, situated in the W.B. Chiles Survey, Abstract No. 296 & No. 317 and the J.P. Hamilton Survey, Abstract No. 591, Grayson County, Texas. **Applicant: RBL2F, LLC**

Citizen comment: None

Public hearing closed at 5:55 p.m.

7. **SECOND PUBLIC HEARING** opened at 5:55 p.m. to hear concerns for or against on the proposed voluntary annexation by the City of Pottsboro of the area of land consisting of 83.11± acres, situated in the W.B. Chiles Survey, Abstract No. 296 & No. 317 and the J.P. Hamilton Survey, Abstract No. 591, Grayson County, Texas. **Applicant: RBL2F, LLC**

Citizen comment: Dennis Michael – Property location  
Bobby Hancock – TIF Boundary

Public hearing closed at 5:56 p.m.

8. Motion by David Waller to approve the North Slope Addition, Phase VII, Preliminary Plat, consisting of 24 single family residential lots and being 6.244 acres more or less in the James Ingram Survey, Abstract No. 617, Grayson County, Texas, second by Landon Goins.

**Applicant: Jeanie Guilloud, represented by Herschel Hogenson**

Vote 5/0/0

9. Motion by Bruce Barnett to approve Pottsboro Family Pharmacy Site Plan, being Lot 27R, Block 4, Preston Ridge Addition, and generally located at the corner of State Highway 289 and F.M. Highway 120, City of Pottsboro, Grayson County, Texas, second by Summer Holbrook.  
**Applicant: Mark & Sue Peippo, represented by Herschel Hogenson**

Vote 5/0/0

10. Motion by David Waller directing staff to review the current Code of Ordinance requirement for substandard building and demolition to determine if updates are necessary, second by Landon Goins.

Vote 5/0/0

11. Motion by Gary Watkins to approve bid award for the Sanitary Sewer Extension Project to Lynn Vessels Construction, second by Bruce Barnett.

Vote 4/0/1 (Goins)

12. Wastewater Treatment Plant Expansion Feasibility Report by City Manager. No action taken.

13. **PUBLIC HEARING** opened at 6:47 to concerns for or against an ordinance of the City Council of the City of Pottsboro, Texas, amending Pottsboro's Code of Ordinances, as amended, Chapter 14 (Planning and Zoning), Article 14.100 (Planning and Zoning Commission), Section 14.102 (Membership & Appointment) and Chapter 14, Exhibit "A", Section 21 (Accessory buildings); providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof.

Citizen comments: None

Public hearing closed at 6:48 p.m.

14. Motion by Summer Holbrook to approve an ordinance of the City Council of the City of Pottsboro, Texas, amending Pottsboro's Code of Ordinances, as amended, Chapter 14 (Planning and Zoning), Article 14.100 (Planning and Zoning Commission), Section 14.102 (Membership & Appointment) and Chapter 14, Exhibit "A", Section 21 (Accessory buildings); providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof, second by Bruce Barnett.

Vote 5/0/0

15. Motion by David Waller to approve ordinance of the City Council of the City of Pottsboro, Texas, amending Pottsboro's Code of Ordinances, as amended, Chapter 9 (Personnel), Article 9.1100 (Personnel Policies Manual Adopted), Exhibit "A", Personnel Policy Manual, Chapter 4 – Leaves & Absences, Sections 4-02 (Vacation Leave) and 4-03 (Sick Leave); providing a

savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof, second by Gary Watkins.

Vote 5/0/0

16. Signage requirements – No discussion or action.
17. **No Executive Session** required.
18. No Executive Session conducted.
19. City Council discussion with city staff concerning any actions required by city staff as a result of any item on tonight's agenda. No action taken.

**Item #18**

Motion by David Waller, second by Bruce Barnett to adjourn at 7:07 p.m.

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Frank Budra, Mayor

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Dana Nixon, City Secretary