

MINUTES OF REGULAR MEETING

POTTSBORO COMMUNITY DEVELOPMENT ALLIANCE (4A) BOARD
CITY OF POTTSBORO, TEXAS
528 HWY 120 E
POTTSBORO, TEXAS 75076

WEDNESDAY, JULY 19, 2023
5:30 P.M.

1. CALL TO ORDER

City Manager Kacie Galyon called the meeting to order at 5:30 p.m.

2. ROLL CALL

Board Members Present: Wes Wadle, Thea Gordon, James Patrick and David Jones

Board Member Absent: James Fines

Staff Present: City Manager Kacie Galyon, City Secretary Melody Herndon and City Development Coordinator Becky Ross

3. CITIZEN COMMENTS

None

ACTION ITEMS:

4. **Discuss and consider appointment of Officers, including President, Vice President, Treasurer and Secretary.**

Galyon stated this was first time that the current members of the 4A Board had met. A copy of the Resolution creating the Corporation and Bylaws was handed out to members. Discussion regarding duties and appointment of officers.

Motion was made by Member Gordon to nominate James Patrick for President. Motion was seconded by Member Wadle. Motion carried unanimously.

Motion was made by Member Patrick to nominate Wes Wadle for Vice President. Motion was seconded by Member Gordon. Motion carried unanimously.

Motion was made by Member Patrick to nominate City Secretary Melody Herndon as Treasurer and Secretary. Motion was seconded by Member Gordon. Motion carried unanimously.

5. Discussion and possible action on FY24 Budget.

City Manager Galyon handed out information for Board Members to review and discuss including:

- a) How Type A Sales Tax Revenue Can Be Used (Texas Comptroller)
- b) Spreadsheet of Monthly Sales Tax Revenue from 1990 to July 2023
- c) TML Legal Q&A regarding sales tax

Galyon led discussion of sales tax collection and appropriation to general fund, 4A, 4B and street maintenance accounts stating the amounts are collected 2 months prior to reporting on monthly table (i.e. May collections are shown in July on chart). The 4A Board's function is promoting Pottsboro to bring businesses and jobs to the City. General discussion and questions regarding Amazon purchases; gas sales; top city generators of sales tax.

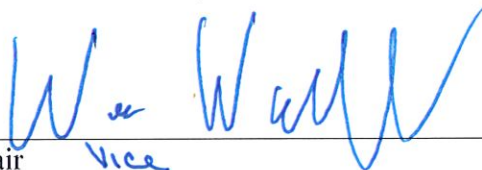
Galyon led discussion of proposed budget sheet handout and current bank balance. City wants to complete a land use plan and comprehensive plan update and create impact fees for development. 4A funds could help with fees. City is looking to plan vision for future and next 10 years of growth which will include input from council, residents and all boards. Discussion of how impact fees support businesses and projects in the City as a negotiation tool.

Member Patrick asks Galyon about land assets. Galyon discusses lots and need for commercial sales tax generating occupants. Galyon and Ross discuss Highway 289/Highway 120 commercial corridor and tollway expansion. Discussion regarding how Board could help offset fees and costs for traffic studies for industries and the role of the Chamber of Commerce.

Galyon advises that no action will be taken tonight by Board and that next meeting will be in late August or September to approve budget.

6. ADJOURNMENT

Motion was made by Member Patrick to adjourn at 6:18 p.m.


Chair

Vice


City Secretary

