

**MINUTES  
CITY OF POTTSBORO - CITY COUNCIL  
SEPTEMBER 12, 2022 AT 5:30 P.M.**

**REGULAR MEETING**

**1. Call to Order**

Mayor Frank Budra called the meeting to order at 5:30 p.m.

**2. Roll Call**

Council members present were: Bobby Hancock, Zach Lovelace, Bruce Barnett, Gary Watkins, and Michael Stringfield.

**3. Invocation**

Prayer was given by Bobby Hancock.

**4. Pledge of Allegiance**

**5. Proclamations and Presentations: Constitution Week Proclamation**

**6. Citizen Comments: None**

**7. City Manager Report: City Manager, Kevin Farley gave Council updates on the upcoming Wastewater Treatment Plant bid opening, a meeting with Texas Water Utilities, updated sales tax numbers, Fall Cleanup, and Frontier Days.**

**CONSENT AGENDA ITEMS**

**1. Consider and act upon the minutes from the August 1, 2022 Regular Meeting and the August 15, 22, and 29 Special Meetings.**

Motion was made by Gary Watkins and seconded by Bruce Barnett to approve the Consent Agenda with an update to the August 15, 2022 Minutes to accurately reflect the numbers of a Council vote.

Vote: 5/0/0

**REGULAR AGENDA ITEMS**

**1. Conduct a public hearing to hear concerns for or against the Final Plat of a 21.833± tract of land in the J.H. McGlothlin Survey, Abstract No. 873, Pottsboro, Grayson County, Texas. Applicant: Nicole Gallow and Brad Gardiner**

There was no one wishing to speak on the item.

**2. Consider and act upon the Final Plat of a 21.833± tract of land in the J.H. McGlothlin Survey, Abstract No. 873, Pottsboro, Grayson County, Texas as recommended by the Planning and Zoning Commission.**

**Applicant: Nicole Gallow and Brad Gardiner**

Motion was made by Bobby Hancock and seconded by Gary Watkins to approve the Final Plat as presented.

Vote: 5/0/0

**3. Consider and act upon the proposed Hub at the Lake Site Plan consisting of .815 acres of land located at 120 W. FM. Highway 120, Pottsboro, Grayson County, Texas as recommended by the**

**Planning and Zoning Commission.**

**Applicant: James Wayne Properties**

Zach Lovelace asked if there were plans for gas pumps and the developer said that there would be no room for them unless a neighboring property was purchased.

Motion was made by Zach Lovelace and seconded by Gary Watkins to approve the Hub at the Lake Site Plan consisting of .815 acres of land located at 120 W. FM. Highway 120, Pottsboro, Grayson County, Texas as recommended by the Planning and Zoning Commission.

Vote: 5/0/0

**4. Consider and act upon a petition requesting annexation from William C. Fulton and setting a public hearing for October 3, 2022**

Kevin Farley presented items 4, 5, and 6 together as they were all related. The City had received 3 petitions for application from property owners west of City Limits.

Items 4 and 5 would come before the eventual Lucky 7 Ranch annexation which was the end-goal for the landowners. The end-goal is to build single-family residential homes on the Lucky 7 Ranch property.

Bruce Barnett asked if we currently had the capacity to service water and sewer to such a large area. Mr. Farley stated that with the upcoming water and sewer upgrade projects, it should be no problem.

Bobby Hancock asked when the zoning would take place and Mr. Farley reminded Council that it would be upon platting and submittal of a site plan which would come at a later time.

Motion was made by Gary Watkins and seconded by Zach Lovelace to accept a petition requesting annexation from William C. Fulton and setting a public hearing for October 3, 2022.

Vote: 5/0/0

**5. Consider and act upon a petition requesting annexation from Mary J. Fulton and setting a public hearing for October 3, 2022.**

Motion was made by Bobby Hancock and seconded by Zach Lovelace to accept a petition requesting annexation from Mary J. Fulton and setting a public hearing for October 3, 2022.

Vote: 5/0/0

**6. Consider and act upon a petition requesting annexation from Spears-Russell Lucky Seven Ranch I, LP and setting a public hearing for October 3, 2022.**

Motion was made by Zach Lovelace and seconded by Bobby Hancock to accept a petition requesting annexation from Spears-Russell Lucky Seven Ranch I, LP and setting a public hearing for October 3, 2022.

Vote: 5/0/0

**7. Consider and act upon an Ordinance approving a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the company's 2022 rate review mechanism filing.**

Motion was made by Michael Stringfield and seconded by Gary Watkins to adopt an Ordinance approving a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the company's 2022 rate review mechanism filing.

Vote: 5/0/0

**8. Consider and act upon awarding the bid for Dewatering Equipment to BDP Industries, Inc.**

Mr. Farley presented the results for the screw press bid to Council.; BDP was the sole bidder and presented a bid which would save the City both time and money compared to other options. Michael

Stringfield complimented Mr. Farley, thanking him for his diligence in working to find such a good deal for the City.

Motion was made by Bruce Barnett and seconded by Zach Lovelace to award the bid for Dewatering Equipment to BDP Industries, Inc.

Vote: 5/0/0

**9. Consider and act upon an amendment to the City's Contract with Plummer Associates, Inc., Contract No. 1119-002-01, Wastewater Treatment Plan Expansion.**

Mr. Farley stated that the additional labor on Plummer's part required an adjustment to the original contracted amount.

Motion was made by Bruce Barnett and seconded by Michael Stringfield to approve the amendment to the City's contract with Plummer Associates, Inc., Contract No. 1119-002-01, Wastewater Treatment Plan Expansion.

Vote: 5/0/0

**10. Consider and act upon a request for speed bumps on Pearce Drive.**

Motion was made by Bobby Hancock and seconded by Gary Watkins to authorize a poll of residents on Pearce Drive regarding a request for speed bumps.

Vote: 5/0/0

**11. Conduct a public hearing on the proposed Fiscal Year 2022-2023 Budget.**

There were no comments.

**12. Consider and act upon an Ordinance adopting the annual budget of the City of Pottsboro for the 2022-2023 fiscal year.**

Motion was made by Bruce Barnett and seconded by Gary Watkins to adopt an Ordinance adopting the annual budget of the City of Pottsboro for the 2022-2023 fiscal year.

Vote: 5/0/0

**13. Conduct a public hearing on the proposed 2022 Tax Rate.**

There were no comments

**14. Consider and act upon an Ordinance approving the 2022 Tax Rate.**

Motion was made by Bruce Barnett and seconded by Zach Lovelace to adopt an Ordinance approving the 2022 Tax Rate.

Vote: 5/0/0

**15. Recess into Executive Session in compliance with Section 551.001 et seq. Texas Government Code:**

- Section 551.072: Discussing purchase exchange, lease or value of real property
- Section 551.074: Discussing personnel – Police Chief, City Manager

Motion was made by Gary Watkins and seconded by Zach Lovelace to recess into Executive Session at 6:36 p.m.

Vote: 5/0/0

**16. Reconvene into Open Session & take any action necessary as a result of the Executive Session.**

Motion was made by Bobby Hancock and seconded by Zach Lovelace to reconvene into Open Session at 7:59 p.m.

Vote: 5/0/0

Motion was made by Bruce Barnett and seconded by Zach Lovelace instructing staff to proceed with an inspection of 400 N. Houston and report the results back to Council.

Vote: 5/0/0

Motion was made by Bobby Hancock and seconded by Bruce Barnett to send the proposed contract to the City's Attorneys for review.

Vote: 5/0/0

Motion was made by Zach Lovelace and seconded by Gary Watkins to proceed with in-person interviews for City Manager.

Vote: 5/0/0

**17. Items for future agenda**

None

**18. Adjourn**

Motion was made by Gary Watkins and seconded by Bruce Barnett to adjourn at 8:02 p.m.



Frank Budra, Mayor



Kacie Galyon, City Secretary