

*****NOTICE OF PUBLIC MEETING*****

**CITY OF POTTSBORO - CITY COUNCIL
CITY HALL - COUNCIL CHAMBERS
528 HWY 120 E.
POTTSBORO, TEXAS 75076**

**REGULAR MEETING
MONDAY, DECEMBER 4, 2017
5:30 P.M.**

REGULAR MEETING AGENDA

1. Call to order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.
5. **Citizen Comments**: This item is available for citizens to speak up to five (5) minutes on any subject of which the City of Pottsboro has authority. However, no discussion or action, by law, may be taken on the topic unless and until properly posted on a future agenda. Council may direct the City Manager to resolve or request the matter to be placed on a future agenda. Completed speaker's request forms must be submitted to the City Secretary at the beginning of the Council meeting.
6. **City Manager Report**: Infrastructure projects updates and upcoming events.

CONSENT AGENDA ITEM

Consent agenda items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and acted upon separately.

1. Consider and act upon the approval of the minutes from the November 6, 2017 Council meeting.
2. Consider and act upon accepting resignation of Chris Nelson from the Planning & Zoning Commission.

REGULAR AGENDA ITEMS

1. Consider & act upon all matters related to City participation in the Greater Texoma Utility Authority Regional Water System Study authorizing the Mayor or his designee to execute required documents.
Staff: Kevin M. Farley, City Manager
2. Public Hearing to hear concerns for or against a request to rezone 1.202 acres, being all of Lots 1 & 2, Block B of the Fountain Creek Estates Addition, Phase 1, City of Pottsboro, Grayson County, Texas from Local Business District (B-1) to Single Family Residential District (R-1).
Applicant: Outlook Land Holdings, LLC
3. Consider and act on all matters relating to a request to rezone 1.202 acres, being all of Lots 1 & 2, Block B of the Fountain Creek Estates Addition, Phase 1, City of Pottsboro, Grayson County, Texas from Local Business District (B-1) to Single Family Residential District (R-1).
Applicant: Outlook Land Holdings, LLC
4. Public Hearing to hear concerns for or against a request to replat 1.202 acres, being all of Lots 1 & 2, Block B of the Fountain Creek Estates Addition, Phase 1, City of Pottsboro, Grayson County, Texas.
Applicant: Outlook Land Holdings, LLC
5. Consider and act on all matters relating to a request to replat 1.202 acres, being all of Lots 1 & 2, Block B of the Fountain Creek Estates Addition, Phase 1, City of Pottsboro, Grayson County, Texas.
Applicant: Outlook Land Holdings, LLC
6. Consider and act on a site plan request for Lake Country Crossing, being 83.11 acres more or less situated in the W.B. Chiles Survey, Abstract No. 296, the W.B. Chiles Survey No. 317 and the J.P. Hamilton Survey, Abstract No 591, Grayson County, Texas.
Applicant: RBL2F, LLC
7. Public Hearing to hear concerns for or against the proposed Reinvestment Zone Number 1 Project, Preliminary Financing Plan and Exhibits.
8. Consider & act upon all matters related to the proposed Reinvestment Zone Number 1 – Preliminary Project, Financing Plan & Exhibits.
Staff: Kevin M. Farley, City Manager

9. Consider and act upon all matters related to an agreement between the City of Pottsboro & Grayson County to participate in the Pottsboro Tax Increment Financing District Number 1.

Staff: Kevin Farley, City Manager

10. Consider & act upon all matters related to project start-up documents & exhibits for Texas Department of Agriculture, Texas Community Development Block Grant, Contract No. 7217370

Staff: Kevin Farley, City Manager

- **RESOLUTION NO. 1220** – Authorizing signatories for contractual documents and documents requesting funds pertaining to Texas Community Development Block Grant, Contract No. 7217370
- **RESOLUTION NO. 1223** - Authorizing opening a separate, non-interest bearing checking account at First United Bank and identifies authorized signatories
- Appointment of Labor Standards Officer – (Form A701)
- Section 3 Policy – (Form A1002)
- **RESOLUTION NO. 1221** – Adopting City of Pottsboro Excessive Force Policy (Form A1003)
- Section 504 Policy – (Form A1004)
- Designation of Civil Rights Officer – (Form A1008)
- Citizen Participation Plan – (Form A1013)
- **RESOLUTION NO. 1222** – Establishing Fair Housing Policies in accordance with the Fair Housing Act.
- Adopting Fair Housing Policy – (Form A1015)
- Adopting Code of Conduct Policy
- **RESOLUTION NO. 1224** - Regarding Civil Rights – (Form A1014)

11. Recess into Executive Session in compliance with Section 551.001 et. seq. Texas Government Code, Section 551.072:

To deliberate regarding the purchase, exchange, lease and/or value of real estate property.

12. Reconvene into Open Session & take any action necessary as a result of the Executive Session.

13. City Council discussion with city staff concerning any actions required by city staff as a result of any item on tonight's agenda.

14. Adjourn.

Certification: I, Dana Nixon, City Secretary of the City of Pottsboro, Texas, do hereby certify that the above agenda was posted in City Hall on December 1, 2017 at 4:30 P.M., in a location readily accessible to the public at all times and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Dana Nixon, City Secretary

If during the course of the meeting covered by this notice, the City Council should determine that a closed or executive meeting or session of the City Council or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code §551.001 et seq., will be held by the City Council at the date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the City Council may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

- 551.071 - Private consultation with the attorney for the City.
- 551.072 - Discussing purchase, exchange, lease or value of real property.
- 551.073 - Deliberation regarding prospective gift.
- 551.074 - Discussing personnel or to hear complaints against personnel.
- 551.087 – Deliberations regarding economic development negotiations.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: The Pottsboro City Hall is wheelchair accessible. Persons with disabilities who plan to attend this meeting, and who may need auxiliary aids or service are requested to contact the City Secretary's Office at (903) 786-2281, Ext. #4 a minimum of two (2) business days prior to the meeting date so appropriate arrangements can be made.