

**CITY OF POTTSBORO - CITY COUNCIL
CITY HALL - COUNCIL CHAMBERS
528 HWY 120 E.
POTTSBORO, TEXAS 75076**

**REGULAR MEETING
DECEMBER 4, 2023
5:30 P.M.**

REGULAR MEETING AGENDA

1. Call to Order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.
5. **Citizen Comments**: This item is available for citizens to speak up to three (3) minutes on any subject of which the City of Pottsboro has authority. However, no discussion or action, by law, may be taken on the topic unless and until properly posted on a future agenda. Council may direct the City Manager to resolve or request the matter to be placed on a future agenda. Completed speaker's request forms must be submitted to the City Secretary at the beginning of the Council meeting.
6. **City Manager Report**: Project Updates, Upcoming Events.

CONSENT AGENDA ITEMS

Consent agenda items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and acted upon separately.

1. Consider and approve Minutes for the November 6, 2023 Regular Meeting and the November 16, 2023 Special Meeting.

REGULAR AGENDA ITEMS

1. Public Hearing on the Variance application of Debbie and Wesley Ritchie for property located at 213 E. FM 120 to consider a request for variance to the requirement that parking areas, lots and approaches shall be paved with asphalt or concrete in the Planned Highway Development District.
2. Discussion and possible action on the Variance application of Debbie and Wesley Ritchie for property located at 213 E. FM 120 to consider a request for variance to the requirement that parking areas, lots and approaches shall be paved with asphalt or concrete in the Planned Highway Development District
3. Public Hearing on a text amendment to the Code of Ordinances of the City of Pottsboro, Texas by amending Exhibit A, Zoning Ordinance, Section 23, Name Plates and Signs, to amend Section 23.1, Locations, and Section 23.2, General Regulations.
4. Consider and approve Ordinance No. 1496: An Ordinance amending the Code of Ordinances of the City of Pottsboro, Texas by amending Exhibit 14A, Zoning Ordinance,

to amend Section 23, Name Plates and Signs, by amending Section 23.1, Locations, and Section 23.2, General Regulations; providing for savings, repealing and severability clauses; providing for an effective date; and providing for the publication of the caption hereof.

5. Discussion regarding impact fees and development agreements (*No action will be taken*).
6. Future Agenda Items.
7. Adjourn.

Certification

I, Melody Herndon, City Secretary of the City of Pottsboro, Texas, do hereby certify that the above agenda was posted at City Hall in a location readily accessible to the public at all times and on the City's website at www.cityofpottsboro.com on December 1, 2023 on or before 4:30 p.m. in accordance with Chapter 551, Texas Government Code.



Melody Herndon, City Secretary



If during the course of the meeting covered by this notice, the City Council should determine that a closed or executive meeting or session of the City Council or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code §551.001 et seq., will be held by the City Council at the date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the City Council may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

- 551.071 - Private consultation with the attorney for the City.
- 551.072 - Deliberate the purchase, exchange, lease or value of real property.
- 551.073 - Deliberation regarding prospective gift.
- 551.074 - Deliberation regarding a public officer or employee.
- 551.087 - Deliberations regarding economic development negotiations.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: The Pottsboro City Hall is wheelchair accessible. Persons with disabilities who plan to attend this meeting, and who may need auxiliary aids or service are requested to contact the City Secretary's Office at (903) 786-2281, Ext. #4 a minimum of two (2) business days prior to the meeting date so appropriate arrangements can be made.