



CITY OF POTTSBORO - CITY COUNCIL
CITY HALL - COUNCIL CHAMBERS
528 HWY 120 E.
POTTSBORO, TEXAS 75076

FEBRUARY 3, 2025
5:30 P.M.

REGULAR MEETING AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Invocation**
- IV. Pledge of Allegiance**
- V. City Manager Introduction**
- VI. Citizen Comments**
This item is available for citizens to speak for up to three (3) minutes on any subject of which the City of Pottsboro has authority. However, no discussion or action, by law, may be taken on the topic unless and until properly posted on a future agenda. City Council may direct the City Manager to resolve or request the matter to be placed on a future agenda. Completed speaker's request forms must be submitted to the City Secretary at the beginning of the Council meeting.
- VII. Presentation**
 - a. Retirement Plaque for David Bomsburger
- VIII. Discussion Items**
 - a. Quarterly report of Pottsboro Area Library
 - b. Wastewater Plant Construction Update
 - c. TxDot – SH 289 Project Update
 - d. Comprehensive Development Plan Advisory Board Update
 - e. Impact Fees Study & CIP



IX. Consent Agenda

Consent agenda items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor; Councilmember or City Manager, and acted upon separately.

- a. Consider and approve meeting minutes for the Regular City Council Meeting of December 2, 2024
- b. Consider and approve a Contract for Election Services with the Grayson County Election Administration and the Pottsboro ISD for a joint election to be held on May 3, 2025
- c. Consider and approve Resolution No. 1288: A Resolution of the City Council of the City of Pottsboro, Grayson County, Texas ordering a General Election to be administered by the Grayson County Election Administration on May 3, 2025 for the purpose of electing a Mayor and Two (2) Members of the Pottsboro City Council; designating Early Voting Polling Locations and Hours; designating Election Day Polling Places and Hours; designating Filing Deadlines; ordering Notices of Election to be given as prescribed by law in connection with such election; providing for the appointment of election judges; and providing for a savings/repealing clause, severability clause and an effective date
- d. Consider and approve Baseball/Softball Facilities Extended Use Agreement with Pottsboro Youth Association (PYA)
- e. Consider and approve Baseball/Softball Facilities Extended Use Agreement with Be A Friend Youth Organization (BAFYO)

X. Regular Agenda Items

- a. Consider and approve recommendation for appointments or reappointments to the Planning and Zoning Commission:
 1. Appointment of member Tommie Homuth
 2. Reappointment of member Johnna Clark
 3. Reappointment of member Casie Lovelace
 4. Reappointment of member Wanda Poe
 5. Reappointment of member John Pack
 6. Reappointment of alternate member Gary Webb
- b. PUBLIC HEARING to hear concerns for or against a text amendment to Chapter 10A, Subdivision Regulations, to create Section 3.16, Administrative Plat Approval Process, for minor plats; and to repeal several form attachments in Chapter 10A; and amend Appendix A Fee Schedule, Section 8.100, Development Fees, to include minor plats (*to be continued to March 3, 2025*)

- c. Consider and Approve the City Manager to enter an agreement with Teague Nall and Perkins, Inc. (TNP) to conduct a Water Study
- d. Consider and Approve the City Manager to enter an agreement with Hayter Engineering to manage bidding and construction inspections process for the Cardinal Lane Asphalt Project
- e. Consider and Approve the City Manager to enter an agreement with Hayter Engineering to conduct Water and Sanitary Sewer System GIS Mapping

XI. City Manager's Report

XII. Executive Session

Pursuant to Chapter 551, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting to receive legal advice from its attorney on any posted agenda item as permitted by law or to discuss the following:

- a. Discuss the possible purchase, exchange, lease or sale value of real property (public discussion of such would not be in the best interests of the City's bargaining position). Section 551.072


XIII. Reconvene into Open Session and take any action necessary as a result of the Executive Session.

XIV. Future Agenda Items

XV. Adjourn

Certification

I, Melody Herndon, City Secretary of the City of Pottsboro, Texas, do hereby certify that the above agenda was posted at City Hall in a location readily accessible to the public at all times and on the City's website at www.cityofpottsboro.com on January 31, 2025 on or before 4:30 p.m. in accordance with Chapter 551, Texas Government Code.



Melody Herndon, City Secretary





If during the course of the meeting covered by this notice, the City Council should determine that a closed or executive meeting or session of the City Council or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code §551.001 et seq., will be held by the City Council at the date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the City Council may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

- 551.071 - Private consultation with the attorney for the City.
- 551.072 - Deliberate the purchase, exchange, lease or value of real property.
- 551.073 - Deliberation regarding prospective gift.
- 551.074 - Deliberation regarding a public officer or employee.
- 551.087 - Deliberations regarding economic development negotiations.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: The Pottsboro City Hall is wheelchair accessible. Persons with disabilities who plan to attend this meeting, and who may need auxiliary aids or service are requested to contact the City Secretary's Office at (903) 786-2281, Ext. #4 a minimum of two (2) business days prior to the meeting date so appropriate arrangements can be made.