

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

A. General Information

Authorization Number: TXR040{451}

Reporting Year (year will be either 1, 2, 3, 4, or 5): 5

Annual Reporting Year Option Selected by MS4:

Calendar Year _____

Permit Year X

Fiscal Year: _____ Last day of fiscal year: (_____)

Reporting period beginning date: (month/date/year) 12/13/2017

Reporting period end date (month/date/year) 12/12/2018

MS4 Operator Level: Traditional Small MS4 Name of MS4: City of Pottsboro

Contact Name: Kevin M. Farley Telephone Number: (903) 786-2281

Mailing Address: P.O. Box 1089, Pottsboro, Texas 75076

E-mail Address: kfarley@cityofpottsboro.com

A copy of the annual report was submitted to the TCEQ Region YES ___ NO X
Region the annual report was submitted. TCEQ Region 04

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:
(TXR040000 Part IV Section B.2.):

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.		X	Failed to complete some BMP's in previous year.
Permittee is currently in compliance with recordkeeping and reporting requirements.		X	Failed to submit annual report.

Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.)		X	Non-compliance with reporting requirements.
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2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below (**See Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No, and explain.)
1: Public Education	1.1.1, 1.1.2 Update City's website to include stormwater	Yes. Educating citizens will eventually reduce pollutants.
1: Public Education	1.1.3, 1.1.4 Educational pamphlets, employee, contractor outreach	Yes. Providing educational materials directly to citizens, employees and contractors will eventually reduce pollutants.
1: Public Education	1.1.5, 1.1.6 Educational brochures nonresidential facilities and construction	Yes. Informed businesses and construction staff will also reduce pollutants.
1: Public Education	1.2.1, 1.2.2 Public Involvement – participate in public event and identify volunteers	Yes. The opportunity to reach large numbers of people to educate them on stormwater issues will help reduce pollutants.
2: Illicit Discharge Detection	2.1 Storm drainage system map	Yes. Having a complete, accurate drainage system map will allow for quicker response times in the event an illicit discharge is discovered or reported.
2: Illicit Discharge Detection	2.2 Illicit Discharge Detection and Elimination Ordinance	Yes. Provides local authority and remedies to address illicit discharges.
2: Illicit Discharge Detection	2.3 Illicit Discharge Detection Plan	Yes. Having trained personnel to investigate storm system will reduce pollutants.
2: Illicit Discharge	2.4, 2.5 Identify and Inspect regulated businesses	Yes. Regular inspection and providing educational materials to regulated businesses will reduce pollutants.

3: Construction Site Runoff	3.1 Ordinance for erosion and sediment controls	Yes. Provides local authority and remedies to address construction sites.
3: Construction Site Runoff	3.2, 3.4, 3.5 Distribute brochure during site review and inspection	Yes. A comprehensive program of activities will reduce discharge of pollutants from construction sites.
4: Post Construction	4.1, 4.2 Implement program with construction site program	Yes. Integrating post construction requirements and inspection will ensure individual sites are not polluting stormwater run-off.
5: Pollution Prevention	5.1, 5.2 Provide staff training and implement program	Yes. Staff trained on spill response and prevention and an evaluation of maintenance facility will potentially reduce the risk of discharge of pollutants.

3. Describe progress towards reducing the discharge of pollutants to the maximum extent practicable. Summarize any information used (such as visual observation, amount of materials removed or prevented from entering the MS4, or if required monitoring data, etc.) to evaluate reductions in the discharge of pollutants. You may use the table (**See Example 2 in instructions**):

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No, and explain.)
1	1.1.1, 1.1.2 Public Education	EPA, TCEQ information	Posted on website		No. Not a direct reduction but over time educating citizens will reduce pollutants.

1	1.1.3, 1.1.4 Public Education	Developing educational materials			No. Not a direct reduction but over time educating employees and contractors will reduce pollutants.
1	1.1.5, 1.1.6 Public Education	Developing materials			No. Not a direct reduction but over time educating businesses and construction staff will reduce pollutants.
1	1.2.1, 1.2.2 Public Involvement	Awaiting next Frontier Day event	1	1	No. Will have the opportunity to provide educational material a number of people which will reduce pollutants over time.
2	2.1 Storm drainage system map	Performed field survey	1	1	Yes. Using the storm system map has the potential for reducing pollutants quicker response times.
2	2.2 Illicit discharge	Ordinance	1	1	Yes. When identified, illicit discharges can be addressed immediately.
2	2.3 Training	National Stormwater Center	1	1	Yes. Trained staff are able to detect discharges sooner and address the issue appropriately.
2	2.4, 2.5 Regulated businesses	Field survey			Yes. Educated business owners are able to immediately address issues on their own. Inspections will also identify issues.
3	3.1 Construction site run-off	Ordinance			Yes. Local authority to address construction site run- off will directly reduce pollutants.

3	3.2, 3.4, 3.5 Educate and site reviews	Brochure and Field survey			Yes. Informed contractors and site inspections will provide a direct reduction of pollutants.
4	4.1, 4.2 Post Construction	Ordinance			Yes. Ensuring areas are completely reestablished will reduce pollutants.
5	5.1, 5.2 Pollution Prevention	Training and education			Yes. Knowing where potential issues are and how to respond will reduce pollution.

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (**See Example 3 in instructions**):

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved If goal was not accomplished please explain
1 (1.1.1, 1.1.2)	Create stormwater information center on website	Met goal – created stormwater section on website with information and links to other informational sites. Have contact information including 24/7 phone number.
1 (1.1.3, 1.1.4)	Meet annually with employees and contractors	Meet with employees on a regular basis and with contractors during the building permit process. Did not develop brochure or document employee meetings.
1 (1.1.5, 1.1.6)	Educate nonresidential facilities and construction personnel	Recently visited every nonresidential facility on back-flow prevention but failed to discuss stormwater requirements. Some facilities are required to provide grease trap inspections on a semi-annual basis and have documentation of those. Meet with construction personnel during permit process but did not provide brochure or document meetings.
1 (1.2.1, 1.2.2)	Public Involvement – attend event, identify volunteers	Have attended recent Frontier Day events but did not distribute Stormwater information. Worked with the Keep Pottsboro Beautiful Commission on several activities; however, not stormwater related projects.

2 (2.1)	Storm Water System Map	Developed a water flow map of the entire city. Will include the two outfall locations and update with inlet locations to complete this goal.
2 (2.2)	Illicit Discharge Detection and Elimination Ordinance	Ordinance 1353 approved by City Council establishing Illicit Discharge and Connection restrictions.
2 (2.3)	Training	Identified training needs and one staff member has completed National Stormwater Center's Certified Stormwater Inspector program.
2 (2.4, 2.5)	Regulated businesses	Have identified regulated businesses and recently visited those facilities on another matter; however, stormwater educational material was not provided.
3 (3.1)	Construction site run-off	Ordinance 1354 approved by City Council establishing Erosion and Sediment Control measures.
3 (3.2, 3.4, 3.5)	Educate and site reviews	Comprehensive plan review is made with proposed new development including required drainage. Plans are reviewed by city engineer prior to approval. However, separate stormwater educational materials are not provided to the contractor at the preliminary site plan meetings. On-site inspections occur during construction but are primarily for other infrastructure. No documentation was kept on stormwater construction items.
4 (4.1, 4.2)	Post Construction	Revised Ordinance to include written post-construction requirements will be necessary. Plan drainage systems are inspected prior to the Final Plat approval but separate stormwater documentation will be required.
5 (5.1, 5.2)	Pollution Prevention	Public Works staff receive informal training on a regular basis on numerous items however, no documentation is available for any pollution prevention training they may have received. The maintenance facility needs to be inspected and diagramed for pollution prevention detection.

C. Stormwater Data Summary

Provide a summary of all information used including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.? (Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(b)) No monitoring of stormwater quality was conducted.

D. Impaired Waterbodies

1. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern: (Refer to MS4 General Permit TXR040000 Part IV Section B.2.(c)) N/A

2. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL (Refer to the MS4 General permit TXR040000; Part II Section D.4.(a)): N/A

3. Report the benchmark identified by the MS4 and assessment activities (Refer to the MS4 General permit TXR040000; Part II Section D.4.(a)(6)): N/A

Benchmark Parameter <i>(Ex: Total Suspended Solids)</i>	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted
N/A			

4. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark (Refer to the MS4 General permit TXR040000; Part II Section D.4.(a)(4)):

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark
N/A		

5. If applicable, report on focused BMPs to address impairment for bacteria (Refer to the MS4 General Permit TXR040000; Part II Section D.4.(a)(5)):

Description of bacteria-focused BMP	Comments/Discussion
N/A	

6. Assess the progress to determine BMP’s effectiveness in achieving the benchmark (Refer to the MS4 General Permit TXR040000; Part II.D.4.(a)(6)):

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- decrease in number of illegal dumping;
- increase in illegal dumping reporting;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs)
- increase in illegal discharge detection through dry screening

Benchmark Indicator	Description/Comments
N/A	

E. Stormwater Activities

Describe stormwater activities the MS4 operator plans to undertake during the next reporting year. You may use the table below (Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(d)):

MCM(s)	BMP	Stormwater Activity	Description/Comments
1	Public Education	Stormwater information on website	Maintain stormwater information center on website

1	Public Education	Develop brochures	Develop brochures for nonresidential facilities and construction personnel
1	Public Involvement	Participate in public event and identify volunteers.	Participate in one event and identify volunteers.
2	Illicit Discharge Detection	Inspection program	Inspect regulated businesses
3	Construction Site Runoff	Distribute brochures during site plan review and inspect	Provide informational brochure during site plan review and inspect construction activities.
4	Post Construction	Implement program	Integrate post-construction program with construction site programs.
5	Pollution Prevention	Provide training and implement program	Provide City employees spill response and preventative training and implement procedures. Inspect maintenance facility.

F. SWMP Modifications

- Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

Yes No

If 'Yes', report on changes made to measurable goals and BMPs (Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(e)):

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)
N/A		

Note: If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible and why the replacement BMP is expected to achieve the goals of the original BMP.

2. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land etc.):

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans (Refer to the MS4 General permit TXR040000 Part IV Section B.2.(f)).

BMP	Description	Implementation Schedule (Start Date etc.)	Status / Completion Date (completed, in progress, not started)
N/A			

H. Additional Information

1. Is the permittee relying on another entity to satisfy some of its permit obligations? (refer to the MS4 General Permit TXR040000 Part IV Section B.2.(g))

Yes No

If 'Yes,' provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed):

Name and Explanation:

Name and Explanation:

Name and Explanation:

Name and Explanation:

2.a. Is the permittee part of a group sharing a SWMP with other entities?

Yes No

2.b. If 'yes,' is this a system-wide annual report including information for all permittees?

Yes No

If 'Yes,' list all associated authorization numbers, permittee names, and SWMP responsibilities of each member. (add additional spaces or pages if needed):

Authorization Number: _____ Permittee: _____

Authorization Number: _____ Permittee: _____

Authorization Number: _____ Permittee: _____

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Notices of intent and site notices received; Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(h)) 3

2a. Does the permittee utilize the optional 7th MCM related to construction?

Yes No

2b. If 'yes,' then provide the following information for this permit year (refer to the MS4 General Permit TXR040000 Part IV Section B.2.(i)):

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	

Note: Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

J. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Frank Budra Title: Mayor

Signature: _____ Date: _____

Name of MS4 City of Pottsville

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4

Note: If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).