

CITY OF POTTSBORO - PLANNING AND ZONING COMMISSION
528 HWY 120 E
POTTSBORO, TEXAS 75076

REGULAR MEETING MINUTES
NOVEMBER 27, 2023
5:30 pm

1. **Call to Order**

Vice Chair Casie Lovelace called the meeting to order at 5:37 p.m.

2. **Roll Call**

Present: Vice Chair Cassie Lovelace, Commissioner Wanda Poe, Commissioner John Pack and Alternate Commissioner Tommi Homuth.

Absent: Chair David Sandlin, Commissioner Johnna Clark.

3. **Citizen Comments:** None.

4. **Consider and take appropriate action regarding the Minutes from the October 30, 2023 Planning and Zoning Commission Meeting**

Motion made by Alternate Commissioner Homuth and seconded by Commissioner Poe to approve the minutes from the October 30, 2023 Planning and Zoning Commission Meeting. All Aye.

Vote: 4/0/ Motion carried.

5. **Public Hearing regarding a text amendment to the Code of Ordinances of the City of Pottsboro, Texas by amending Exhibit 14A, Zoning Ordinance, Section 23, Name Plates and Signs, to amend Section 23.1, Locations, and Section 23.2, General Regulations.**

Public Hearing was opened by Vice Chairman Lovelace.

No one speaks.

Public Hearing was closed by Vice Chairman Lovelace.

6. **Consider and take appropriate action regarding a text amendment to the Code of Ordinances of the City of Pottsboro, Texas by amending Exhibit 14A, Zoning Ordinance Section 23, Name Plates and Signs, to amend Section 23.1, Locations, and Section 23.2, General Regulations.**

Becky Ross, Development Coordinator, states that the redline version in packet has blue language added on the last page to include special events and grand openings per last discussion.

Motion made by Commissioner Poe to approve the text amendment as edited and presented and seconded by Alternate Commissioner Homuth. All Aye.

Vote: 4/0 Motion carried.

7. Discuss potential topic for future Planning and Zoning meetings (no action will be taken).

Ross comments that council approved the award for a comprehensive plan consultant. The next step will be to begin scheduling with the consultant and putting together a committee of several councilmembers, several P&Z members, business owners, land owners and real estate professionals to look at town and layout for long term planning. Ross will email some comp plan examples to commission. Ross states this will be a good tool for smart design and planning, including development, neighborhoods, roads, parks, recruiting sales tax generating businesses. General discussion regarding TxDOT communication, building inventory, vacant buildings, storage and substandard structures.

No action was taken.

8. Adjourn.

Commissioner Pack moves to adjourn the meeting which was seconded by Alternate Commissioner Homuth. All Aye. Vote 4/0. Meeting was adjourned at 6:04 pm.



Casie Lovelace, Vice Chair



Melody Herndon, City Secretary

