

**THE CITY COUNCIL OF THE CITY OF POTTSBORO, TEXAS MET  
MONDAY, NOVEMBER 7<sup>TH</sup>, 2016 5:30 P.M. AT 528 HWY 120 EAST.  
FOR A REGULAR SESSION.**

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Present: Mayor Frank Budra, Mayor Pro-Tem David Waller Council Members, Summer Holbrook and Bruce Barnett. Gary Watkins and Landon Goins were absent.

**REGULAR SESSION**

**Call to Order:** Notice is hereby given that the City Council of the City of Pottsboro, Texas will met in Regular Called Session on Monday November 7<sup>th</sup>, 2016 at 5:30 p.m. at 528 Hwy 120 E, Pottsboro, Texas in the Council Chambers, pursuant to the Open Meeting Laws of the State of Texas.

Mayor Frank Budra called the meeting to order at 5:30 p.m.

**Invocation:** Rhetta Shultz with Preston Community Church

**Citizens To Be Heard:** This time is set aside for any person having business before the Council that is not included on the agenda. Please submit a completed Speaker's Request Form to the City Secretary at the beginning of the Council meeting. All comments must be directed toward the Presiding Officer rather than an individual Council member or staff. Each speaker must limit their comments to the subject matter listed on the Speaker's Request Form and must refrain from personal attacks toward any individual. Speakers are limited to five minutes. Council may not comment publicly on matters brought to their attention during the Citizens' participation. Council may direct the City Manager to resolve or request the matter to be placed on a future agenda. Such public comments shall not include any "*deliberation*" as defined by Chapter 551 of the Government Code, as now or hereafter amended. If you have a subject that may require City Council action, you may obtain a form from the City Secretary's office and request to have the item placed on a future agenda.

No comments were made.

**City Manager Report:** Update on the following: Infrastructure Projects and upcoming events.

Kevin M. Farley, City Manager, updated the City Council on the status of the City's project.

**Consent Agenda:** Consent Agenda Items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and acted upon separately.

**1. Minutes**

Consideration and/or action on the minutes from the September 12<sup>th</sup>, 2016 Council meeting.

**2. Electric Reliability Council of Texas**

Consideration and/or action on continuing the City's membership with the Electric Reliability Council of Texas (ERCOT).

**3. Pottsboro Area Library Operating Board**

Consideration and/or action on all matters relating to appointing a new board member to the Pottsboro Area Library operating board.

David Waller motioned to approve the consent agenda item as presented. The motion was seconded by Bruce Barnett and carried unanimously.

**Action Items:**

**4. 2016 Paving Improvements Project and FM 120 Median Project**

Consideration and/or action on all matters related to a change order for the 2016 Paving Improvement Project and the FM 120 Median Project.

Kevin M. Farley, City Manager

David Waller motioned to approve the change order for the 2016 Paving Improvement Project and the FM 120 Median Project which will add additional paving work on Grayson Street. The motion was seconded by Bruce Barnett and carried unanimously.

**5. City Park Hours**

**Public Hearing**

Consideration and/or action on all matters relating to Ordinance No. 1381 regarding setting closing times for the City Parks.

Kevin M. Farley, City Manager

The Mayor opened the public hearing. There being no one to speak the public hearing was closed.

Summer Holbrook motioned to approve Ordinance No. 1381 regarding setting closing times for the City Parks as 10 pm to 5 am. The motion was seconded by Bruce Barnett and carried unanimously.

**6. Parking Regulations**

**Public Hearing**

Consideration and/or action on all matters relating to Ordinance No. 1382 regarding parking, stopping and standing on city streets.

Kevin M. Farley, City Manager

David Waller motioned to approve Ordinance No. 1382 which amended the City's parking, stopping and standing on city streets regulations. The motion was seconded by Summer Holbrook and carried unanimously.

**7. Engineering Services for FY 2017-2018 Texas Community Development Block Grant Program**

Consideration and/or action on all matters relating the selection of an engineering firm for engineering services for the FY 2017-2018 TXCDBG Program.

Kevin M. Farley, City Manager

The city received proposals from Freeman- Millican, Inc. and Hayter Engineering, Inc. as a result of a request for qualification process for engineering services for the upcoming FY 2017-2018 Texas Community Development Block Grant program application. The City Council reviewed and rated the two proposals with Freeman- Millican, Inc. being rated as the highest and Hayter Engineering, Inc. rated as the second. No action take.

**8. Water Well Project**

Consideration and/or action on all matters relating to a new water well including financing and a letter of engagement for engineering services.

Kevin M. Farley, City Manager

Bruce Barnett motioned to approve the engagement for engineering services for the water well project and approved funding the project with the general fund reserve funds. The motion was seconded by Summer Holbrook and carried unanimously.

**Adjournment:**

Motion David Waller to adjourn, meeting adjourned at 6:30 p.m.

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Mayor

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City Secretary