

CITY OF POTTSBORO – PLANNING AND ZONING COMMISSION
528 HWY 120 E.
POTTSBORO, TEXAS 75076

REGULAR MEETING MINUTES
Monday, August 26, 2024
5:30 P.M.

1. **Call to order**

Chair David Sandlin called the meeting to order at 5:30 pm

2. **Roll Call**

Present: Chair David Sandlin, Commissioner John Pack and Alternate Commissioner Tommi Homuth acting as a full member.

Commissioner Johnna Clark arrived at 5:36 pm

Absent: Vice Chair Casie Lovelace and Commissioner Wanda Poe.

3. **Citizen Comments**: This item is available for citizens to speak up to three (3) minutes on any subject of which the City of Pottsboro has authority. However, no discussion or action, by law, may be taken on the topic unless and until properly posted on a future agenda. Completed speaker's request forms must be submitted to the City Secretary at the beginning of the meeting.

None.

4. **Consider and take appropriate action regarding the Minutes from the June 24, 2024 Planning and Zoning Commission Meeting.**

Motion made by Alternate Commissioner Homuth to approve minutes as presented and was seconded by Commissioner Pack. All Aye. Vote 3/0. Motion carried.

5. **Public Hearing to hear concerns for or against a text amendment to Chapter 10A, Subdivision Regulations, Section 4, Assurance for Completion and Maintenance of Improvements, Sections 4.1, Required Improvements and Public Improvement Agreement, and Section 4.4, Maintenance of Improvements, to increase the maintenance bond period from 2 years to 5 years after acceptance of public improvement(s) by the City of Pottsboro.**

Chair Sandlin opened the public hearing.

No one speaks.

Chair Sandlin closed the public hearing.

6. **Consider and take appropriate action regarding a text amendment to Chapter 10A, Subdivision Regulations, Section 4, Assurance for Completion and Maintenance of Improvements, Sections 4.1, Required Improvements and Public Improvement Agreement, and Section 4.4, Maintenance of Improvements, to increase the maintenance bond period from 2 years to 5 years after acceptance of public improvement(s) by the City of Pottsboro.**

Development Coordinator Ross discusses increasing the maintenance bond from 2 years to 5 years as being fairly standard and protection for City and recommends approval. General questions and discussion regarding development examples.

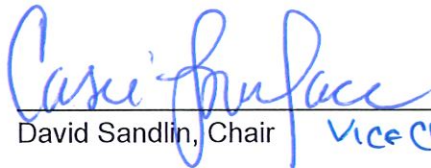
Motion made by Commissioner Pack to approve the text amendment as presented and was seconded by Commissioner Clark. All Aye. Vote 4/0 Motion Carried.

7. Discuss potential topics for future Planning and Zoning meetings (no action will be taken).

Ross advised that the Comprehensive Plan grant was awarded and a kick off meeting is scheduled for September 11 with planning team to begin process.

8. Adjourn.

Motion by Commissioner Clark to adjourn was seconded by Commissioner Homuth. All Aye. Vote 4/0. Meeting was adjourned at 5:39 p.m.



David Sandlin, Chair *VICE CHAIR*



Melody Herndon, City Secretary

