

CITY OF POTTSBORO - PLANNING AND ZONING COMMISSION  
528 HWY 120 E  
POTTSBORO, TEXAS 75076

REGULAR MEETING MINUTES  
MAY 20, 2024  
5:30 pm

1. **Call to Order**

Chair David Sandlin called the meeting to order at 5:30 p.m.

2. **Roll Call**

Present: Chair David Sandlin, Vice Chair Casie Lovelace, Commissioner John Pack and Alternate Commissioner Tommi Homuth

Absent: Commissioners Wanda Poe and Johnna Clark

3. **Citizen Comments:** None.

4. **Consider and take appropriate action regarding the Minutes from the April 29, 2024 Planning and Zoning Commission Meeting**

Motion made by Vice Chair Casie Lovelace and seconded by Alternate Commissioner Homuth to approve the minutes as presented. All Aye.

Vote: 4/0 Motion carried.

5. **Public Hearing regarding residential replat application 042324RP to combine two residential lots in to one residential lot. Specifically, a replat of Lot 2&3, Block A, to become Lot 2-R, Block A, Cardinal Lane Addition, generally located on the west side of Cardinal Lane approximately 575 feet south of railroad.**

Chair Sandlin opens public hearing.

No one speaks.

Chair Sandlin closes public hearing.

6. **Consider and take appropriate action regarding residential replat application 042324RP to combine two residential lots in to one residential lot. Specifically, a replat of Lot 2&3, Block A, to become Lot 2-R, Block A, Cardinal Lane Addition, generally located on the west side of Cardinal Lane approximately 575 feet south of railroad. Applicant is Jeff Foster, along with Kate Wagner, Helvey-Wagner Surveying**

Development Coordinator Ross discusses the application which has been seen before as 3 lots stating it will now be 1 house built in the middle and recommends approval. Applicants are not present.

Motion made by Vice Chair Lovelace to approve the replat application and was seconded by Alternate Commissioner Homuth. All Aye.

Vote: 4/0 Motion carried.

7. Discuss potential topics for future Planning and Zoning meetings (no action will be taken).

Ross discusses recent development meetings anticipating McDonald's to apply and start soon with another unknown company south of them. Also met with 300 house residential property and commercial property. General discussion regarding food truck park working with Oncor, new BBQ restaurant in Hamm's building, comprehensive plan grant approved, ISD construction and Cardinal Lane improvements. Ross announces that new City Manager is coming and contract will be on June 3 Council agenda

No action was taken.

8. Adjourn.

Commissioner Pack moves to adjourn the meeting which was seconded by Alternate Commissioner Homuth. All Aye. Vote 4/0. Meeting was adjourned at 5:42 pm.



David Sandlin, Chair



Melody Herndon, City Secretary

