

STATE OF TEXAS

VS.

§

IN THE MUNICIPAL COURT

§

CITY OF POTTSBORO

§

GRAYSON COUNTY, TEXAS

Request for Time Served

**MUST INCLUDE INCARCERATION PAPERWORK**

To the Honorable Judge Scott Smith:

I, \_\_\_\_\_, defendant in the below referenced case (s), do hereby enter my plea of \_\_\_ Guilty \_\_\_ No Contest (please check one) and request that I be granted credit for time served on the charge(s) of:

BALANCE: \$  
BALANCE: \$  
BALANCE: \$  
BALANCE: \$

I have been incarcerated in the \_\_\_\_\_ during the period of \_\_\_\_\_ to \_\_\_\_\_. A total of \_\_\_\_\_ days incarcerated.

Thank you for your cooperation and granting of this request.

Return reply requested

Texas DL No.: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Respectfully Submitted,

\_\_\_\_\_  
Defendant Pro-Se

This instrument was acknowledged before me this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

Credit for Time Served (seal)  
\_\_\_ Granted  
\_\_\_ Denied

\_\_\_\_\_  
Municipal Judge